

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, FEBRUARY 10, 2025, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 4:00 P.M.

CITY COMMISSION PRESENT:

- Sam R. Fugate, Mayor
- Edna Lopez, Commissioner
- Norma N. Alvarez, Commissioner
- Hector Hinojosa, Commissioner
- Leo Alarcon, Commissioner

CITY STAFF PRESENT:

- Charlie Sosa, Interim City Manager
- Mary Valenzuela, City Secretary
- Courtney Alvarez, City Attorney
- Kyle Benson, IT Director
- Derek Williams, Systems Administrator
- Emilio Garcia, Health Director
- Diana Gonzalez, Human Resources Director
- Susan Ivy, Park Director
- Bill Donnell, Public Works Director
- Deborah Balli, Finance Director
- Leticia Salinas, Accounting Manager
- John Blair, Police Chief
- Kobby Agyekum, Senior Planner/HPO
- Alicia Tijerina, Special Events Coordinator
- J.J. Adame, Fire Chief
- Erik Spitzer, Director of Economic & Development Services
- Mike Mora, Capital Improvements Manager
- Rudy Mora, City Engineer

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 4:00 p.m. with all five commission members present.

CONVENE INTO BUDGET WORKSHOP AT 4:00 P.M.:

Executive Session: Pursuant to Section 551.074, of the Texas Open Meetings Act, the City Commission shall convene in executive session to deliberate the employment and duties of the City Manager. (Mayor Fugate).

Mayor Fugate announced the executive session and convened the meeting into a closed session at 4:01 p.m.

The Executive Session ended at 4:35 p.m.

REGULAR MEETING RESUMES AT 5:00 P.M.:

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

None.

II. Public Hearing - (Required by Law).¹

1. None.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Charlie Sosa, Interim City Manager, briefly updated the commission on the lift station and street projects.

Ms. Courtney Alvarez, City Attorney, reported that the next city commission meeting is scheduled for February 24, 2025. City offices will be closed on Monday, February 17, 2025, in observance of Presidents Day.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Ms. Leslie Copeland, Pastor of Saint Paul AME Church commented that she is working with the Pastor of Kingsville Baptist Church, Douglas Community Center, and Parks & Recreation to host a Black History Event on February 22, 2025. The event will be hosted at the KC Hall from 12:00 p.m. to 6:00 p.m. where there will be an afternoon of cultural, entertainment, and fellowship.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

1. Motion to approve final passage of an ordinance of the City Commission of the City of Kingsville, Texas, approving a Project and Financing Plan for Tax Increment Reinvestment Zone Number Three, City of Kingsville, Texas, established pursuant to Chapter 311 of the Texas Tax Code. (Economic Development Director).
2. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a Special Use Permit for daycare use in R1 (Single Family District) at 1515 Lewis St., Kingsville, Texas, also known as Anglewood, Block 3, Lot 12; amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning and Development Services).
3. Motion to approve final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding for TIRZ #2 and TIRZ #3. (Finance Director).
4. Motion to approve final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding for the Interim City Manager stipend. (Finance Director).
5. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter IX-General Regulations, Article 8-Parks and Recreation, Section 41-Golf Course Fees, providing for revised monthly membership fees for the L.E. Ramey Golf Course. (Parks Director).
6. Motion to approve final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend grant funds from the Stonegarden Grant #3194310. (Police Chief).
7. Motion to approve reappointment to the City of Kingsville Park Advisory Board of Sandra Seymore and Clarice Willams to one-year terms effective February 10, 2025-February 9, 2026; Max Segovia to a two-year term effective February 10, 2025-February 9, 2027; and Sally Macias to a two-year term effective February 10, 2025-February 9, 2027. (Parks Director).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

8. Consideration and award of Bid #25-10 for 2024 Generator for Pumphouse at Water Well No. 14; FEMA-DR-4586 (Texas Winter Storm), as per staff recommendation. (City Engineer).

Mr. Rudy Mora, City Engineer, stated that Bid No. 25-10 was advertised on December 12 and December 19, 2024, in the local newspaper and on the City's website. The bids were received by the deadline of 2:00 p.m. on January 27, 2025, from four bidders: Donald Hubert Construction Co. Inc. (Kingsville, Texas); D & J Utility Services LLC (Sinton, Texas); Bonco LLC (Driscoll, Texas); Texas Municipal & Industrial LLC (Houston, Texas). Base bids ranged from \$123,900.00 to \$212,950.00. The Engineer's estimate was \$127,456.00 and the lowest bid was 3% below the estimate. Staff recommends awarding the lowest responsible bidder, D & J Utility Services LLC, in the amount of \$123,900.00.

Mayor Fugate asked if this company had done work for the city in the past. Mr. Mora responded no, but references have been checked.

Motion made by Commissioner Lopez to approve the award of Bid #25-10 for 2024 Generator for Pumphouse at Water Well No. 14; FEMA-DR-4586 (Texas Winter Storm), as per staff recommendation, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

9. Consideration and approval of a resolution authorizing the Interim City Manager to execute the Construction Contract with D&J Utility Services LLC for the FEMA-DR-4586 (Texas Winter Storm) Program for Project 2024 Generator for Pumphouse at Water Well No. 14. (Bid #25-10 awarded 2/10/25). (City Engineer).

Motion made by Commissioner Alarcon to approve the resolution authorizing the Interim City Manager to execute the Construction Contract with D&J Utility Services LLC for the FEMA-DR-4586 (Texas Winter Storm) Program for Project 2024 Generator for Pumphouse at Water Well No. 14, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

10. Consideration and approval of an ordinance amending the Fiscal Year 2024-2025 Budget to receive and expend grant funds for the Texas Severe Winter Storm Grant-backup generator Water Well No. 14 Pumphouse. (FEMA-DR-4586). (City Engineer).

No discussion or action taken on agenda item #10.

11. Consideration and approval of a resolution authorizing the Mayor to execute Change Order No.2 to the Construction Contract with PM Construction & Rehab LLC for the GLO CBDG-MIT Contract No. 22-082-016-D218 Project 6: 10th Street Sanitary Sewer Improvements Project. (Bid No. 24-04; contract approved 5/28/24). (City Engineer).

Mr. Mora stated that Consider approving the General Land Office (GLO) Change Order No. 2 (CO-2) for Project 6, which substitutes 2,339 LF of 12" dia. cast-in-place pipe (CIPP) to 16" dia. pipe bursting using HDPE, deducting point repairs that are no longer required, rehabilitation of eight (8) manholes using fiberglass inserts (in place of spray-on coating rehabilitation), and reconstruction of bench and inverts of 18 existing sanitary sewer manholes. All recommendations are based on the condition of the pipe and manhole discovered CCTV inspection. CO-2 will add an estimated 60 calendar days to the contract time.

Motion made by Commissioner Alvarez, to approve the resolution authorizing the Mayor to execute Change Order No.2 to the Construction Contract with PM Construction & Rehab LLC for the GLO CBDG-MIT Contract No. 22-082-016-D218 Project 6: 10th Street Sanitary Sewer Improvements Project, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

12. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter V-Public Works, Article 3- Water, by adopting Sections 82 & 83, providing required statutory language in Water Supply Contracts and the Drought Contingency Plan. (Public Works Director).

Mr. Bill Donnell, Public Works Director, stated that this update brings public awareness of possible actions/restrictions during water shortages to protect public health, safety, and welfare. This plan is a requirement as part of TCEQ compliance and TWDB Funding.

Introduction item.

13. Consideration and approval of a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Bullet-Resistant Shield Grant Program, FY2026; authorizing the Chief of Police to act on the City's behalf with such program. (Police Chief).

Mr. John Blair, Chief of Police stated that this resolution is to apply for funding under the Fiscal Year 2026 Office of the Governor Solicitation for Bullet-Resistant Shield Grant Program. This funding opportunity is designed to provide resources that strengthen transparency and improve public safety by equipping officers with advanced tools to

respond effectively and safely in critical situations. The Police Department is requesting through this grant to purchase 10 Bullet-Resistant Shields. The cost of the shield is \$5,610.45 each for a total of \$56,104.50 for 10 shields.

Motion made by Commissioner Hinojosa to approve the resolution authorizing application to, administration of, and acceptance of Office of the Governor, Bullet-Resistant Shield Grant Program, FY2026; authorizing the Chief of Police to act on the City's behalf with such program, seconded by Commissioner Alvarez and Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

14. Consideration and approval of a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office, Criminal Justice Division's Body-Worn Camera Grant Program, FY2026; authorizing the Chief of Police to act on the City's behalf with such program. (Police Chief).

Chief Blair stated that this item is to get approval through a resolution to apply for funding through the Fiscal Year 2026 Office of the Governor Solicitation Body-Worn Camera Grant Program. This grant will continue to support our advanced body-worn camera technology and associated digital evidence management systems. These tools are essential to enhancing public safety, ensuring officer accountability and safety, and promoting transparency within our community. The total project cost is \$83,088.00.

Motion made by Commissioner Lopez to approve the resolution authorizing application to, administration of, and acceptance of Office of the Governor, Public Safety Office, Criminal Justice Division's Body-Worn Camera Grant Program, FY2026; authorizing the Chief of Police to act on the City's behalf with such program, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

15. Consideration and approval of a resolution amending the City of Kingsville Administrative Policies and Procedures Manual for Policy 890.05-Firearms and Other Weapons. (Human Resources Director).

Mrs. Diana Gonzales, Human Resources Director, stated that this revision to Policy 890.05 Firearms and Other Weapons is to provide clarification and exceptions to existing policy. This will provide an opportunity for employees to be able to carry items of protection while at work.

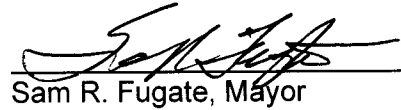
Motion made by Commissioner Alvarez to approve the resolution amending the City of Kingsville Administrative Policies and Procedures Manual for Policy 890.05-Firearms and Other Weapons, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

16. Discuss and consider city manager position preferences to develop recruitment tools with Clear Career Professionals. (Mayor Fugate/Human Resources Director).

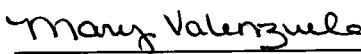
Motion made by Mayor Fugate to instruct Clear Career Professionals to post for the position of City Manager and set the potential salary between \$180,000.00 to \$220,000.00, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 5:22 p.m.


Sam R. Fugate, Mayor

ATTEST:


Mary Valenzuela, City Secretary