

City of Kingsville, Texas

AGENDA
CITY COMMISSION
MONDAY, FEBRUARY 24, 2025
REGULAR MEETING
CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
5:00 P.M. – Regular Meeting

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

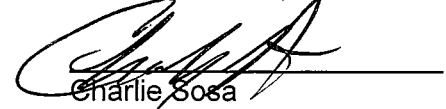
OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – January 13, 2025

APPROVED BY:


Charlie Sosa
Interim City Manager

II. Public Hearing - (Required by Law).¹

1. None.

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V-Public Works, Article 3- Water, by adopting Sections 82 & 83, providing required statutory language in Water Supply Contracts and the Drought Contingency Plan. (Public Works Director).
2. Motion to approve a resolution authorizing application to, administration of, and acceptance of Office of the Governor, Bullet-Resistant Shield Grant Program, FY2026; Grant #4615002; authoring the Chief of Police to act on the City's behalf with such program. (to add grant number as per grant agency request). (Police Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. **Items for consideration by Commissioners.**⁴

3. Consideration and approval of the appointment of Elaine Jameson to the Main Street Advisory Board to fill an unexpired Main Street Merchant position that will end on February 12, 2026. (Downtown Manager).
4. Consideration and approval of a resolution of the City of Kingsville Supporting the Competitive Housing Tax Credit Application of Casitas Los Ebanos, LP for an affordable rental housing development in Kingsville, Texas. (Interim City Manager/City Attorney).
5. Consideration and acceptance of a donation from 1PointFive for the Kingsville Fire Department. (Fire Chief).
6. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend donation funding from 1PointFive for Fire Department self-contained breathing apparatus. (Fire Chief).
7. Consideration and award of Bid No. 24-21 for the GLO CDBG Contract No. 22-085-009-D237 Project 8: Alice Ln/Margaret Ln Storm Water Improvements Project, as per outside engineer recommendation. (City Engineer).
8. Consideration and approval of a resolution authorizing the Interim City Manager to execute the Construction Contract with R.S. Parker Construction LLC for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 8: Alice Ln/Margaret Ln Storm Water Improvements Project. (Bid #24-21 awarded 2/24/25). (City Engineer).
9. Consideration and approval of a resolution authorizing the Interim City Manager to execute Change Order No.1 for the Construction Contract with R.S. Parker Construction

LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 13: W. Johnston Ave. Storm Water Improvements Project. (Contract approved 10/28/24). (City Engineer).

10. Consideration and approval of a resolution authorizing the Interim City Manager to execute Change Order No.1 for the Construction Contract with R.S. Parker Construction LLC for the GLO CDBG-MIT Contract 22-085-009-D237 Project 2: N. 19th Street Storm Water Improvements Project. (Contract approved 10/28/24). (City Engineer).

11. Consideration and approval of a resolution authorizing the Mayor to execute Change Order No.1 for the Standard Form of Agreement between City and Contractor, Donald Hubert Construction Co., for City-Wide Misc. Concrete and Drainage Improvements-Phase 3. (Contract approved 11/25/24). (City Engineer).

12. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to receive and expend grant funds from the Texas Severe Winter Storm Grant for a backup generator at Water Well No. 14 Pumphouse. (FEMA-DR-4586; contract approved 2/10/25). (City Engineer).

13. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding out of Chapter 59 (Fund 005) for the Lexipol one-time and annual subscription fees for the Police Department. (Police Chief).

14. Consideration and approval of a resolution authorizing the Police Chief for the City of Kingsville, Texas Police Department to execute a Master Services Agreement with Lexipol, LLC. (Police Chief).

15. Consideration and approval of a resolution authorizing application to, administration of, and acceptance of Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2026 for cameras for the Kingsville Police Department; Grant #5469901 authorizing the Chief of Police to act on the City's behalf with such program. (Police Chief).

16. Consider and award Third Party Code Inspection Services to Bureau Veritas via the Choice Partners purchasing cooperative, as per staff recommendation. (Purchasing Manager/ICM).

17. Executive Session: Pursuant to Section 551.087, Texas Government Code, Deliberations Regarding Economic Development Negotiations Exception, the City Commission shall convene in executive session to deliberate the offer of a financial or other incentive to a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (Economic Development Director).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

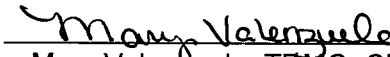
NOTICE

This City of Kingsville and Commission Chambers is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary's office at

361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

February 20, 2025, at 10:30 A.M. and remained posted continuously for at least 72 hours proceeding the scheduled time of said meeting.



Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

**MINUTES OF PREVIOUS
MEETING(S)**

JANUARY 13, 2025

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JANUARY 13, 2025, IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 5:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Norma N. Alvarez, Commissioner
Hector Hinojosa, Commissioner
Leo Alarcon, Commissioner

CITY STAFF PRESENT:

Charlie Sosa, Interim City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Director
Derek Williams, Systems Administrator
Emilio Garcia, Health Director
Erik Spitzer, Director of Economic & Development Services
Juan J. Adame, Fire Chief
Diana Gonzalez, Human Resources Director
Susan Ivy, Park Director
Bill Donnell, Public Works Director
Deborah Balli, Finance Director
Janine Reyes, Tourism Director
Leticia Salinas, Accounting Manager
John Blair, Police Chief
Mike Mora, Capital Improvements Manager
Joseph Ramirez, Engineer's Assistant

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 5:00 p.m. with all five commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Ms. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – December 9, 2024

Motion made by Commissioner Lopez to approve the minutes of December 9, 2024, as presented and seconded by Commissioner Alvarez and Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful and Texas Municipal

League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works-Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time.”

Mr. Charlie Sosa, Interim City Manager gave a brief update on street projects.

Ms. Courtney Alvarez, City Attorney reported that the next city commission meeting is scheduled for January 27, 2025. The deadline for staff to submit their agenda items is January 15, 2025. Ms. Alvarez further announced upcoming events that will occur in the city. She further announced that she attended a TCAP Board meeting where she was re-elected at the TCAP Board President.

Commissioner Alvarez asked if the meeting scheduled for Monday, January 27th was to begin at 4:00 p.m.

Ms. Alvarez responded that the TIRZ #3 Board, of which the commission currently sits as board members, will have a meeting at 4:00 p.m. The City Commission meeting will begin at 5:00 p.m.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments were made.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve consent agenda items 1, 2, 3, and 4 only, moving agenda item 5 to the regular section of this agenda, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting “FOR”.

1. Motion to approve final passage of an ordinance amending the zoning ordinance by changing the zoning map in reference to Jesse 2, Lot 9, 10, (1.64 acres) also known as 1101 S. US Hwy 77, Kingsville, Texas from C2 (Retail District) to C4 (Commercial District); amending the comprehensive plan to account for any

deviations from the existing comprehensive plan. (Director of Planning and Development Services).

2. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a Special Use Permit for case wash use in C2 (Retail District) at College AC, Block 11, Lot E100' SE/4, also known as 600 West Corral Ave., Kingsville, Texas; amending the comprehensive plan to account for any deviations from the existing comprehensive plan. (Director of Planning and Development Services).

3. Motion to approve final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to accept and expend the State Energy Conservation Office (SECO) Award for lighting in and around the Recreation Hall at Dick Kleberg Park. (Grant award accepted on 11/25/24) (Parks Director).

4. Motion to approve final passage of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding for Tourism dog park. (Tourism Director).

5. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter XV, Article 1-Building Regulations, Section 13-Purpose and Authority for Third Party Plan Review and Inspection Services. (Director of Planning and Development Services).

Mr. Erik Spitzer, Director of Planning and Development Services stated that in a previous city commission meeting back in November, this item was brought forth to the commission asking for approval of charging as already done, for plan reviews by a third party, specifically by Bureau Veritas for of the contracting fees. In the past, the city was not charged for contracting services and when the inspector position was frozen and not budgeting for this fiscal year the needed to continue with those services which will be until the end of fiscal year 2025.

Mayor Fugate stated that the city will not be making money, it is only paying for what is costing the city.

Mr. Spitzer responded that this was correct. He further stated that out of all the fees that the city get charged, it is \$76.92 for residential inspection or \$125 for commercial inspection. Per inspection, if you fail three times the city charges reinspection fees to which the city is now paying all three additional reinspection fees. He further stated that it is not illegal to pass on these fees to the customers, who are usually contractors.

Commissioner Lopez stated that she spoke with the Interim City Manager regarding these fees and asked if these fees will be charged to the contractor and not the resident.

Mr. Spitzer responded that this was correct. He further stated that if the contractor then passes on the cost to the owner, that is up to them.

Commissioner Lopez commented that this is exactly what will happen, it will be passed down to the resident.

Mr. Spitzer responded that this is not dissimilar to any other cities in the State of Texas that currently charge inspection fees.

Commissioner Lopez commented that the burden will be on the citizens. She then asked how much has been paid to this company year-to-date.

Mr. Spitzer responded that for inspections alone in the fiscal year, the city has paid \$17,601.68.

Commissioner Lopez further asked how much the city will receive from collecting these fees. Mr. Spitzer responded that it would receive 10% if approved for the transaction for the permit clerk scheduling those and coordinating with Bureau Veritas.

Commissioner Hinojosa asked if this was happening due to the city not having inspectors. Mr. Spitzer responded yes. Commissioner Hinojosa asked if the city hires an inspector will the fees go away, the 10%. Mr. Spitzer responded that if we are able to cover all of them, yes, but we can't have one set of inspection fees by locals and another by a third company, they would all have to be the same, as per legal.

Commissioner Alvarez asked if the city has made a legal commitment to the third-party company. Mr. Spitzer stated that this is one of the services that they offer, and the former city manager signed a contract back in 2021 or 2022, which is currently binding in existence unless either party decides to break that contract.

Commissioner Alvarez asked what happens if the city decides to break the contract, what happens.

Mr. Spitzer commented that the company offers a plethora of services so if the city decides not to use any of those services, he doesn't see why the city would need to cancel the agreement; the agreement is in place so that the city could use it anytime it needs to, as was done this last fiscal year.

Commissioner Hinojosa asked if the agreement is on as needed basis. Ms. Alvarez responded yes.

Commissioner Lopez asked if the inspector position was currently on the city's compensation plan. Mr. Sosa responded that the city could hire an inspector. Commissioner Lopez commented that it would be a good idea to hire an inspector as it would be an investment for the city.

Ms. Alvarez commented that funding would need to be allocated for the position before hiring for that position.

Commissioner Hinojosa asked if the city hires the inspector can the city still charge the 10%. Ms. Alvarez responded no.

Motion made by Commissioner Hinojosa to approve the ordinance amending the City of Kingsville Code of Ordinances Chapter XV, Article 1-Building Regulations, Section 13-Purpose and Authority for Third Party Plan Review and Inspection Services, seconded by Commissioner Alarcon.

Commissioner Alvarez asked if the item was approved and if the city was able to hire an inspector what happens to this. Mayor Fugate responded that it would go away.

Ms. Alvarez commented that the city would not need to terminate the contract. The contract exists and has a variety of services that if and when the city elects to use them it can. The city may have budgeted funding to use them for other services. The city is not under an obligation to have them to do all inspections or anything of that nature. If the ordinance is approved it would only mean that until the city has a full-time inspector that covers all the needs of the city with regard to inspections, then when we don't have that ability, we will call on this organization and they can provide that service.

The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

6. Consideration and approval of a resolution authorizing the City to submit an application to the FEMA Assistance to Firefighters Grant requesting grant funding for an ambulance on behalf of the Kingsville Fire Department with an anticipated cash match. (Fire Chief).

Mr. Juan Adame, Fire Chief stated that the department is requesting approval to apply for the FY 2025 Assistance to Firefighters Grant to request funding for a new ambulance. The total grant request is for \$372,215.00. This grant was created to assist departments with the purchase of necessary equipment. Currently, the fire department has one reserve medic that is a 2007 model. The two front-line units are 2017 and 2019 models. If awarded the department will replace the 2007 unit. The grant requires the city to provide a 10% cost share of \$33,837.73. The remaining \$338,377.27 would be provided through federal resources. The grant is a reimbursement-type grant. This request is for \$372,215.00 in costs for ambulance construction and purchase.

Motion made by Commissioner Lopez to approve the resolution authorizing the City to submit an application to the FEMA Assistance to Firefighters Grant requesting grant funding for an ambulance on behalf of the Kingsville Fire Department with an anticipated cash match, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

7. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding for Fire Department training. (Fire Chief).

Chief Adame stated that the department is requesting a budget amendment to expend \$2,656.69 from unappropriated fund 10 balance for training and travel funds. The Law Enforcement Officer Standard-Fire fund was awarded to the Fire Department several years ago. These funds are earmarked for fire department training. The budget amendment is in the amount of \$2,656.69.

Introduction item.

8. Consideration and approval of a resolution authorizing adoption and approval of the Kroger Texas Settlement Agreement and execution of related documents for the opioid settlement. (settlements with other defendants approved on 9/13/21 and 3/27/23) (Police Chief).

Mr. John Blair, Police Chief stated that as a participating subdivision in the Texas Opioid Settlement, has received funds designated for abatement programs addressing the opioid crisis. To enhance our response capabilities and maximize the impact of these funds, the Police Department requests approval to submit the Texas Settlement Subdivision Participation and Release Form to the Texas Opioid Council. The opioid crisis has had a significant impact on public safety and communities across the country including Kingsville. Settlements from major opioid distributors and manufacturers, including McKesson, Cardinal Health, Johnson & Johnson, and others, have provided funding opportunities for local governments to mitigate these effects. Through participation in the settlement, the City is eligible to apply for supplemental funding for opioid abatement programs, including prevention, education, treatment, and enforcement initiatives. An additional funding request to the Opioid Council could secure resources to expand abatement efforts, such as: Targeted enforcement to curb illegal opioid distribution and community education campaigns. There is no financial obligation to the city, as these funds are drawn from the National Settlement Trust allocated to Texas.

Motion made by Commissioner Lopez to approve the resolution authorizing adoption and approval of the Kroger Texas Settlement Agreement and execution of related documents for the opioid settlement. (settlements with other defendants approved on 9/13/21 and 3/27/23), seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

9. Consideration and approval of a resolution authorizing the Chief of Police to enter into a Memorandum of Understanding between the City of Kingsville Police Department and Flock Safety for law enforcement access. (Police Chief).

Chief Blair stated that the department seeks approval to enter into an agreement with Flock Safety to utilize its safety systems and LiveView technology leveraged by Lowe's. This collaboration will enhance the department's capabilities in preventing and investigating criminal activity within our community. This agreement aligns with the department's mission to leverage innovative tools for public safety while maintaining transparency and accountability. Lowe's reserves the right to terminate access if the technology is misused, ensuring robust oversight of the partnership. There is no financial impact with this agreement.

Motion made by Commissioner Alvarez to approve the resolution authorizing the Chief of Police to enter into a Memorandum of Understanding between the City of Kingsville Police Department and Flock Safety for law enforcement access, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

10. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances Chapter III-Administration, Article 8-Records Management, providing for Section 10-Fingerprint and Background Check Fees and for Section 11-Subpoena Duces Tecum Fees. (Police Chief/City Attorney).

Chief Blair stated that the department seeks approval to adopt an ordinance enabling the assessment of a Fingerprint and Background Check Fee. This fee as presented during the recent budget discussions, is necessary to cover the operational costs associated with providing fingerprinting and background check services to the public. The proposed ordinance would establish a nominal fee to offset the costs of materials, equipment maintenance, and personnel time involved in these services. Implementing this fee aligns with the department's commitment to providing high-quality services while ensuring fiscal responsibility. The adoption of this ordinance will generate a new revenue stream to support departmental operations without imposing additional tax burdens on residents.

Introduction item.

11. Consideration and approval of RFP#25-04 for the Purchase and Installation of Kennels for the Animal Shelter (at the City of Kingsville Health Department), as per staff recommendation. (Purchasing Manager).

Mr. Sosa stated that this item authorizes the Interim City Manager to accept a proposal from Direct Animal Products of Boyd, TX for RFP 25-04 purchase and installation of kennels for the animal shelter. Staff published for Request for Proposals #25-04 in the newspaper on November 28, 2024 and December 5, 2024. Three responses were received, Tri-Star Vet of Boyd, TX, Direct Animal Products of Boyd, TX and DC Export of Houston, TX. Bids received ranged from \$135,640.00 to \$187,232.00. The apparent responsive low bidder was Directo Animal Products in the amount of \$135,640.00. Staff recommends accepting the proposal from Direct Animal Products of Boyd, TX for an amount of \$135,640.00.

Commissioner Alvarez asked if ARP Funds was being used. Mr. Sosa responded yes.

Motion made by Commissioner Lopez to approve RFP#25-04 for the Purchase and Installation of Kennels for the Animal Shelter (at the City of Kingsville Health Department), as per staff recommendation, seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

12. Consideration and approval of a resolution authorizing the Mayor to execute applications to the Texas Department of Transportation for the 2025 Transportation Alternatives Set-Aside (TASA) Program. (City Engineer).

Mr. Mike Mora, Capital Improvements Manager, stated that this resolution will authorize participation in the Federal Transportation Alternative Set-Aside Program through the Texas Department of Transportation (TxDOT). TxDOT issued the 2025 Transportation Alternatives Call for Projects. The application is a two-step process. Step 1 is the project sponsor to submit a Preliminary Application by February 2025. Step 2 Project Sponsors submit detailed applications by June 2025. If funds are awarded, the city will be notified in Fall of 2025. The project would typically be funded by both federal and local funds. Local funds should not be required since the city's local fund match can be covered by Transportation Development Credits. The city may submit two applications in 2025. Two project locations the city may focus on are: General Cavazos Blvd./E. Escondido Road lighting, sidewalk, pedestrian bridge, and bike lane improvements; and E. Ceasar Ave. between 6th Street and Highway 77 – bicycle, sidewalk, ramps, and crosswalk improvements. There is no financial impact in submitting the preliminary application.

Motion made by Commission Lopez to approve the resolution authorizing the Mayor to execute applications to the Texas Department of Transportation for the 2025 Transportation Alternatives Set-Aside (TASA) Program, seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

13. Consideration and approval of a resolution authorizing the Mayor to execute an Advanced Funding Agreement (AFA) with the Texas Department of Transportation for TASA Program Project for a City-Wide Non-Motorized Transportation Plan. (from 2023 TxDOT TASA Program) (City Engineer).

Mr. Mora stated that the department is seeking approval of the Advanced Funding Agreement (AFA) with TxDOT. On December 5, 2024, City received an (AFA) for City-Wide Non-Motorized Transportation Plan (NMTP). The Texas Transportation Commission passed Minute Order No. 116575 awarding funding for this planning study on October 26, 2023. The project federal funding is \$1,000,500.00. No City match is required. The city will be responsible for any cost overruns on the project. The project(s) would typically be funded by both federal (80%) and local (20%) funds. Local funds are not required since the City's local fund match will be covered by Transportation Development Credits (TDCs). This year the grant also considers an adjustment factor for inflation. Staff recommends approving the Advanced Funding Agreement for the City-Wide Non-Motorized Transportation Plan through the Transportation Alternatives Set-Aside Program Project and authorizing the mayor to sign the Agreement.

Motion made by Commissioner Alarcon to approve the resolution authorizing the Mayor to execute an Advanced Funding Agreement (AFA) with the Texas Department of Transportation for TASA Program Project for a City-Wide Non-Motorized Transportation Plan. (from 2023 TxDOT TASA Program), seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

14. Consideration and approval of a resolution authorizing the City Manager to execute Change Order #1 to PM Construction and Rehab LLC for the GLO CDBG Mitigation Contract No. 22-082-016-D218 Project 5: E. Lott Ave. Sanitary Sewer Improvements Project. (Bid 24-04; Contract was awarded on March 25, 2024) (City Engineer).

Mr. Mora stated that this item will consider approving Change Order No. 1 (CO-1) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT)

Contract No. 22-082-016-D218. CO-1 will decrease the contract price by \$39,468.00 and increase the contract time by 136 calendar days to meet grant closeout requirements. There is no financial impact as this is a deductive change order.

Motion made by Commissioner Lopez to approve the resolution authorizing the City Manager to execute Change Order #1 to PM Construction and Rehab LLC for the GLO CDBG Mitigation Contract No. 22-082-016-D218 Project 5: E. Lott Ave. Sanitary Sewer Improvements Project. (Bid 24-04; Contract was awarded on March 25, 2024), seconded by Commissioner Alarcon. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

15. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate additional funding for City Wide Miscellaneous Concrete and Drainage Improvements-Phase 3. (City Engineer).

Mr. Mora stated that Budget Amendment proposes an allocation of \$270,000 from Fund 055 - Stormwater Drainage Capital Projects for City-Wide Miscellaneous Concrete and Drainage Improvements – Phase 3. These improvements are intended to address critical drainage issues and enhance infrastructure resilience across the city. The amendment appropriates \$270,000 from Fund 055 - Stormwater Drainage Capital Projects' unallocated balance to support this initiative. Staff recommends approval of the Budget Amendment to fund the necessary Citywide Concrete and Drainage Improvements - Phase 3.

Introduction item.

16. Consideration and approval of a resolution authorizing the Mayor to execute a Professional (Engineering) Services Agreement with International Consulting Engineers for Low Water Crossing Repairs and Improvements. (awarded RFQ No. 25-01 for Professional Engineering Services on 11/25/24). (City Engineer).

Mr. Mora stated that this item authorizes a professional services agreement with International Consulting Engineers (ICE), selected through RFQ 25-01 on October 25, 2024, to provide engineering services for repairs, improvements, or replacements at the low water crossings at Tranquitas Creek and W. Avenue D. The agreement will also include the investigation of 10 additional low-water crossings maintained by the city to identify potential funding sources for necessary improvements. Professional services will be paid from Fund 55 Utility Storm Water Drainage Fund. Staff is recommending approval for the Professional Services Contract with ICE in the amount of \$242,094.00 and authorize the City Manager to sign the contract.

Motion made by Commissioner Alarcon to approve the resolution authorizing the Mayor to execute a Professional (Engineering) Services Agreement with International Consulting Engineers for Low Water Crossing Repairs and Improvements. (awarded RFQ No. 25-01 for Professional Engineering Services on 11/25/24), seconded by Commissioner Alvarez. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

17. Consider introduction of an ordinance amending the Fiscal Year 2024-2025 Budget to appropriate funding for Planning Department inspection services. (Director of Planning and Development Services).

Mr. Erik Spitzer, Director of Planning and Development Services stated that the City of Kingsville currently owes \$7,265.44 for building inspections and plan review fees performed by Bureau Veritas during the month of November 2024. All fees collected for inspections and plan review fees are paid directly to the General Fund. The Finance Department is requesting \$29,000 from the General Fund be transferred to the Planning Department's

Professional Services account 001-5-1602-31400 to satisfy this invoice and future invoices from the months of December 2024 and January 2025.

Introduction item.

18. Consideration and approval of award of informal request for proposal to an executive search firm to assist with filling the City Manager position. (Mayor Fugate).

Mr. Sosa stated that the commission would need to select a search firm to search for the City Manager position.

Ms. Courtney Alvarez, City Attorney, stated that informal proposals were requested from three search firms to provide executive recruitment services for the City Manager position. Proposals were received from the following search firms: Baker Tilly, Clear Career Professionals; and Strategic Government Resources.

Mayor Fugate asked if the City Attorney had any recommendations on this. Ms. Alvarez responded that the city currently used Clear Career Professionals for the search of its new Police Chief. The fixed cost is \$16,000 and has a two-year guarantee which means that if the individual selected leaves for any reason or if the city separates them for any reason within the two years, then they will go back and assist the city to refill that position with the city only paying the additional advertising cost and travel cost. The second choice would be Strategic Government Resources with a not-exceeding price of \$27,900.00 with a 12-month guarantee.

Motion made by Commissioner Alvarez to approve Clear Career Professionals at a price of \$16,000.00 as the executive search firm to assist with filling the City Manager position, seconded by Commissioner Alarcon.

Commissioner Hinojosa commented that he likes the guarantee that this company has, and they did a good job in the search for the city's Police Chief position.

The motion was passed and approved by the following vote: Hinojosa, Alarcon, Lopez, Alvarez, Fugate voting "FOR".

19. Consideration and approval of a resolution authorizing the Mayor to enter into an agreement for executive recruitment services for the City Manager position. (Mayor Fugate).

Ms. Alvarez stated that there is a contract within this agenda packet for this group that will be signed by the Mayor with a resolution. The resolution was left blank but will insert the search firms name in it.

Motion made by Commissioner Lopez to approve the resolution authorizing the Mayor to enter into an agreement for executive recruitment services for the City Manager position, seconded by Commissioner Alvarez.

Commissioner Hinojosa asked if the firm would be able to take a look at the city's existing city manager's contract and make recommendations to add or delete some of the language.

Ms. Alvarez responded that the city does not have a standard contract. The contract that the city had was one that the applicant presented to the city and it was one that the former City Manager, Mr. Jesus Garza had presented to the city. Alvarez further stated that she spoke with outside counsel and typically a candidate will present their own contract and when they do the city will forward that through her and then bring it to the city commission for consideration.

The motion was passed and approved by the following vote: Alarcon, Lopez, Alvarez, Hinojosa, Fugate voting "FOR".

20. Consideration and approval of a resolution appointing two representatives and two alternate representatives to the Coastal Bend Council of Governments. (to add interim city manager) (Com. Alvarez).

Commissioner Alvarez stated that the resolution was already approved, the only change that would be needed is to replace the previous City Manager, Mark McLaughlin with the Interim City Manager, Charlie Sosa.

Motion made by Commissioner Alvarez to approve the resolution appointing two representatives and two alternate representatives, as stated in the resolution, to the Coastal Bend Council of Governments, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Lopez, Alvarez, Hinojosa, Alarcon, Fugate voting "FOR".

21. Consideration and approval of a resolution authorizing the sale of the City's real property located at 811 East Vela Street, Kingsville, Texas, also known as Sims 2, Block 4, Lot 1-3, S/2 4 & S ¼ 5, while retaining a utility easement. (Item first presented on 11/25/24) (Director of Planning and Development Services).

Ms. Alvarez stated that the commission had received information from staff that the realtor estimated the price for the lot at \$5,000.00 and voted on an amount of that nature. After that point in time, the adjoining property owner that the city desiring to sell the property to contacted staff, and as noted on the agenda packet the appraisal district that the property is appraised at \$4,120.00 which is what they are countering with and proposing a cash offer for that amount with the city retaining utility easement.

Mr. Spitzer commented that the city has no future plans for this piece of property other than to maintain the utility easement.

Motion made by Commissioner Lopez to approve the resolution authorizing the sale of the City's real property located at 811 East Vela Street, Kingsville, Texas, also known as Sims 2, Block 4, Lot 1-3, S/2 4 & S ¼ 5, while retaining a utility easement for the amount of \$4,120.00, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Alvarez, Hinojosa, Alarcon, Lopez, Fugate voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 6:19 p.m.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

CONSENT AGENDA

AGENDA ITEM #1

**City of Kingsville
Public Works**

TO: Mayor and City Commissioners
CC: Charley Sosa, Interim City Manager
FROM: William Donnell, Public Works Director
DATE: January 29, 2025
SUBJECT: Drought Contingency Plan Update

Summary:

This update brings public awareness of possible actions/restrictions during water shortages to protect public health, safety and welfare. This plan is a requirement as part of TCEQ compliance and TWDB funding.

Background:

The Drought Contingency Plan (DCP) was last modified by Ordinance 2023-35. This plan identifies the criteria for initiation and termination, drought response stages and potential impacts to water customers. TCEQ requires new language to be added to the plan.

- In every wholesale water contract entered into or renewed after the adoption of this drought contingency plan, including contract extensions, that in case of a shortage or water resulting from drought, the water to be distributed shall be divided in accordance with Texas Water Code, §11.039.
- The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:
 - pro rata curtailment of water deliveries to or diversions by wholesale water customers as provided in Texas Water Code, §11.039; and
 - utilization of alternative water sources with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).

Financial Impact:

The Drought Contingency Plan has no financial impact to the City.

Recommendation:

Staff recommends approval of this drought contingency plan.



ORDINANCE #2025-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER V-PUBLIC WORKS, ARTICLE 3- WATER, BY ADOPTING SECTIONS 82 AND 83, PROVIDING REQUIRED STATUTORY LANGUAGE IN WATER SUPPLY CONTRACTS AND THE DROUGHT CONTINGENCY PLAN; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, staff for the Texas Commission on Environmental Quality has reviewed the City's Drought Contingency Plan and made two suggested revisions in accordance with Title 30 Texas Administrative Code §288.20 and §288.22, which are incorporated in the amendments proposed below;

WHEREAS, the City needs to maintain an updated Drought Contingency Plan as part of TCEQ compliance and TWDB funding compliance;

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Sections 5-3-82 and 5-3-83 of Article 3: Water of Chapter V, Public Works of the Code of Ordinances of the City of Kingsville, Texas, shall be adopted to read as follows:

...

§ 5-3-82 WHOLESALE WATER CONTRACT LANGUAGE REQUIRED

In every wholesale water contract entered into or renewed after the adoption of this drought contingency plan (approval date of February 24, 2025), including contract extensions, that in case of a shortage of water resulting from drought, the water to be distributed shall be divided in accordance with Texas Water Code, §11.039.

§ 5-3-83 STATUTORY PLAN REQUIREMENTS

(A) Pro rata curtailment of water deliveries to or diversions by wholesale water customers shall be as provided in Texas Water Code, §11.039; and,

(B) Utilization of alternative water sources shall be with the prior approval of the executive director as appropriate (e.g.,

interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).

...

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 10th day of February, 2025.

PASSED AND APPROVED on this the 24th day of February, 2025.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #2

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: John Blair, Chief of Police
DATE: January 28, 2025
SUBJECT: OOG Solicitation Bullet-Resistant Shield Grant Program, FY2026

Summary:

The Police Department seeks approval from the Commission through resolution to apply for funding under the FY2026 Office of the Governor Solicitation for Bullet-Resistant Shield Grant Program. This funding opportunity is designed to provide resources that strengthen transparency and improve public safety by equipping officers with advanced tools to respond effectively and safely in critical situations.

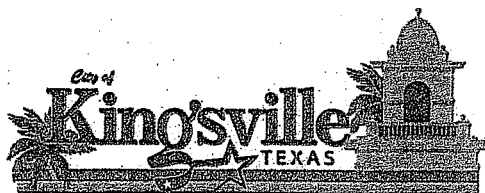
Background:

Across the country, law enforcement faces increasing challenges in ensuring community safety while maintaining public trust. These challenges underscore the need for modern, efficient tools that support transparency and enhance the effectiveness of our officers. While our department has invested in critical safety equipment, this grant offers an opportunity to expand and modernize these resources. Specifically, this grant will enable the acquisition of an additional 10 bullet-resistant shields, ensuring that officers have access to protective equipment during high-risk scenarios. This equipment not only safeguards our personnel but also reassures the public of our commitment to swift, responsible action in dangerous situations. Moreover, this initiative reflects our department's dedication to adopting best practices in transparency and accountability, further strengthening the trust between the community and law enforcement.

Financial Impact:

The Police Department is requesting through this grant to purchase 10 Bullet-Resistant Shields. The cost of the shield's breakdown is as follows:
10 Shields- \$5,610.45 ea. for a total of \$56,104.50.

There is no cash match for this grant.



**City of Kingsville
Police Department**

Recommendation:

The Police Department respectfully requests approval to apply for funding under the FY2026 OOG Solicitation Bullet-Resistant Shield Grant Program. Supporting this initiative aligns with our shared values of public safety and transparency, equipping officers with the tools necessary to respond effectively while reinforcing community trust.



Name:

Bullet-Resistant Shield Grant Program, FY2026

Available
12/16/2024

Due Date
02/13/2025

Purpose:

The purpose of this announcement is to solicit applications from law enforcement agencies to equip peace officers with bullet-resistant shields.

Available Funding:

State funds for these projects are authorized by a Budget Execution Order proposed by the Legislative Budget Board and ratified by Governor Abbott on June 28, 2022, pursuant to Texas Government Code, Section 317.002 and Section 317.005(b). All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make \$250,000 for FY2026.

Eligible Organizations:

Applications may be submitted by independent school districts that operate law enforcement agencies employing peace officers under Article 2.12, Texas Code of Criminal Procedure.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

Key Dates:

Action	Date
Funding Anouncement Release	12/16/2024
Online System Opening Date	12/16/2024

Final Date to Submit and Certify an Application	02/13/2025 at 5:00PM CST
Earliest Project Start Date	09/01/2025

Project Period:

Projects must begin on or after 09/01/2025 and may not exceed a 12-month project period.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds may only be used for obtaining bullet-resistant shields compliant with the National Institute of Justice (NIJ) Level III, III+, or IV.

Applicants are encouraged to consider the reasonable cost of their request. PSO will evaluate applications based on the number of frontline peace officers and the average cost per shield.

Program-Specific Requirements

Eligible officers. Grant funds may only be used to equip peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the applicant.

Active Shooter Policy. All eligible organizations that apply for grant funds will ensure its law enforcement agency adopts a Critical Incidents In-Progress (Active Shooter) policy implementing, at a minimum, protocols for assessing an active threat or violent encounter and immediately responding in order to stop the killing, stop the dying, and provide rapid casualty evacuation. The policy should include procedures that address:

- Concepts and Principles
- Community/First Responder Agency Notifications
- Mutual Aid Implementation

- Solo Officer Deployment
- Officer Team Deployment
- Follow-On Responders (Rescue Task Force)
- Incident Command - Unified Command Considerations
- Incident Debriefing
- Training

ALERRT Training. All officers provided with a grant-funded ballistic shield must have either attended 16 hours of ALERRT (Advanced Law Enforcement Rapid Response Training) training within the last 24 months or commit to attend within the next 24 months. ALERRT's upcoming course schedule can be found here: <https://alerrt.org/Upcoming>.

Note: Funding is available through the Public Safety Office to offset travel expenditures associated with attending ALERRT Training. Please refer to the [ALERRT Travel Assistance Funding Announcement](#) for more information on how to apply for these funds.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training page](#).

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered

eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2026 or the end of the grant period, whichever is later.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program or eligibility requirements may cause funds to be withheld and/or the suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Any costs ancillary to the purchase of eligible ballistic shields, such as policy development, training costs, and staff; and
2. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds
\$250,000

RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING APPLICATION TO, ADMINISTRATION OF, AND ACCEPTANCE OF OFFICE OF THE GOVERNOR, BULLET-RESISTANT SHIELD GRANT PROGRAM, FY2026; GRANT #4615002; AUTHORIZING THE CHIEF OF POLICE TO ACT ON THE CITY'S BEHALF WITH SUCH PROGRAM.

WHEREAS, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville, that the Kingsville Police Department apply for and, if awarded, accept and administer the Office of the Governor, Public Safety Office, Criminal Justice Division's Bullet-Resistant Shield Grant Program, FY2026 (9/01/25-8/31/26), which provides funding to enable law enforcement agencies to equip peace officers with bullet-resistant shields; and

WHEREAS, the City agrees to provide the applicable matching funds for the said project, if any, though none are currently required; and

WHEREAS, to support the safety of officers and citizens, the City would like to use grant funds to purchase bullet-resistant shields for its law enforcement personnel; and

WHEREAS, the City agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Kingsville City Commission assures that the funds received through the grant will be returned to the Office of the Governor in full;

WHEREAS, the City of Kingsville has previously applied for similar grants that assist with improved officer and citizen safety; and

WHEREAS, the City Commission of the City of Kingsville designates the Kingsville Chief of Police as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, administer, alter or terminate the grant (#4615002) on behalf of the applicant agency; and

WHEREAS, the City Commission approved a similar resolution for this purpose on February 10, 2025 via Resolution #2025-17 and the grant agency thereafter requested the grant number be added to resolution, which has occurred throughout this document.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

1.

THAT the City Commission of the City of Kingsville approves the submission, acceptance (if awarded), and administration of the grant application for the Office of the Governor, Bullet-Resistant Shield Grant Program, FY2026; Grant #4615002.

II.

THAT the Chief of Police is hereby authorized and directed to act on the City's behalf in all matters pertaining to the Office of the Governor, Bullet-Resistant Shield Grant Program, FY2026, Grant #4615002, including but not limited to any certifications, amendments or representations stipulated therein and that the Chief of Police will administer the program and execute and submit all certifications, reports, or contracts necessary for the administration and expenditure of such program.

III.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

REGULAR AGENDA

AGENDA ITEM #3



P.O. BOX 1458 – KINGSVILLE, TEXAS 78364

Date: February 12, 2025

To: City Commission via Interim City Manager Charlie Sosa

CC: Courtney Alvarez, City Attorney and Mary Valenzuela, City Secretary

From: Alicia Tijerina, Downtown Manager

Re: Appointment of Main Street Merchant Representative to Main Street Advisory Board

Summary: Main Street Advisory Board was created in 2017 by City of Kingsville City Commissioners. The board meets quarterly to develop and make recommendations to the City Manager regarding the Main Street District.

All members will be appointed to the board by the City Commission at the recommendation of the City Manager. The board consists of seven members: Four Main Street Merchant representatives, One Texas A&M University-Kingsville representative, Two Resident of Kingsville representatives.

City Manager Charlie Sosa is recommending Ms. Elaine Jameson fill the Main Street Merchant representative role on the Main Street Advisory Board vacated by Mr. David Thibodeaux.

- Mrs. Jameson is a Main Street Merchant (owns Re-Findings) and qualifies to serve.

Financial Impact: None

Recommendation: Appoint Mrs. Elaine M. Jameson as a Main Street Merchant representative to the Main Street Advisory Board to complete the unexpired term of Mr. David Thibodeaux. Her term will expire February 12, 2026.

Elaine M. Jameson

1216 W. Lee Ave. Kingsville, TX 78363 ph: 361 [REDACTED]

Professional Summary

Knowledgeable and dedicated retail small business owner, with experience in various aspects of running a business. Team player with an outgoing, positive outlook and excellent customer skills. Motivated to maintain customer satisfaction which ultimately contributes to company success.

2024 to current: Chair of the School Board for Epiphany Montessori School

1994-1999: Epiphany School Board Member and President of the PTA (P&G)

Work History

2013- Current

Re-Findings and Guadalupe Handprints Company

- Owned/Operator of Re-Findings, located in downtown Kingsville, TX.
- Daily sales including receiving merchandise, pricing and placement.
- Keeping informed on current trends in merchandise.
- Arranging store displays and window displays.

1993- 2010

El Coyote Ranch/ La Paloma Ranch

- Interior Design Coordinator for 3 ranch locations including purchasing, coordinating with designers in California, monthly meetings with ranch owner, and large warehouse inventory.
- Accounts payable and receivable.
- Managed housekeeping staff.
- Traveled to ranch locations for walks through property for family members and guest visits.

Skills

- Excellent organizational skills
- Product and service sales
- Customer service
- Point of sale knowledge
- Problem solving
- Motivated team player

AGENDA ITEM #4

RESOLUTION NO. 2025- _____

A RESOLUTION OF THE CITY OF KINGSVILLE SUPPORTING THE COMPETITIVE HOUSING TAX CREDIT APPLICATION OF CASITAS LOS EBANOS, LP FOR AN AFFORDABLE RENTAL HOUSING DEVELOPMENT IN KINGSVILLE, TEXAS.

WHEREAS, the City of Kingsville recognizes the importance of housing for low-income citizens and the need for such additional housing in our community;

WHEREAS, the City of Kingsville supports the new construction of affordable rental units in the city;

WHEREAS, Casitas Los Ebanos, LP or their designated affiliate has proposed a development for affordable rental housing off Sen. Carlos Truan Blvd. at approximately US-77 Business, Kingsville, Kleberg County, Texas 78363 (Kleberg Appraisal District – Property ID 17868; Geographic ID: 290001810200192) on approximately 10.98 acres;

WHEREAS, Casitas Los Ebanos, LP has advised that it intends to submit an application (#25236) to the Texas Department of Housing and Community Affairs (TDHCA) for 2025 Competitive 9% Housing Tax Credits for the proposed new development stated above;

WHEREAS, Casitas Los Ebanos, LP is requesting a resolution of support and the waiving of \$250.00 in building permit fees to ensure they have a competitive application to submit to TDHCA;

WHEREAS, the City of Kingsville has considered reducing their permit fees by up to \$250 as required by the 2025 QAP for the points and for the benefit of the project to incentive the building of affordable housing in the community;

NOW, THEREFORE, BE IT RESOLVED BY THE KINGSVILLE CITY COMMISSION:

I.

THAT the City of Kingsville, acting through its governing body, hereby supports and endorses the TDHCA application(s) for the proposed Casitas Los Ebanos development located at US-77 Business (application #25236), and that this formal action has been taken to put on record the opinion expressed by the City Commission of the City of Kingsville on February 24, 2025; and;

II.

THAT the City of Kingsville, acting through its governing body, hereby authorizes the Interim City Manager of the City of Kingsville, Texas to grant a permit fee reduction of up to Two hundred-fifty dollars (\$250) for Casitas Los Ebanos to meet program criteria for maximum points, and finds that such financial support for this application satisfies a public purpose; and

III.

THAT for and on behalf of the governing body, City Secretary Mary Valenzuela is hereby authorized, empowered, and directed to certify this resolution to the Texas Department of Housing and Community Affairs.

IV.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED this _____ day of February, 2025.

Sam R. Fugate, Mayor

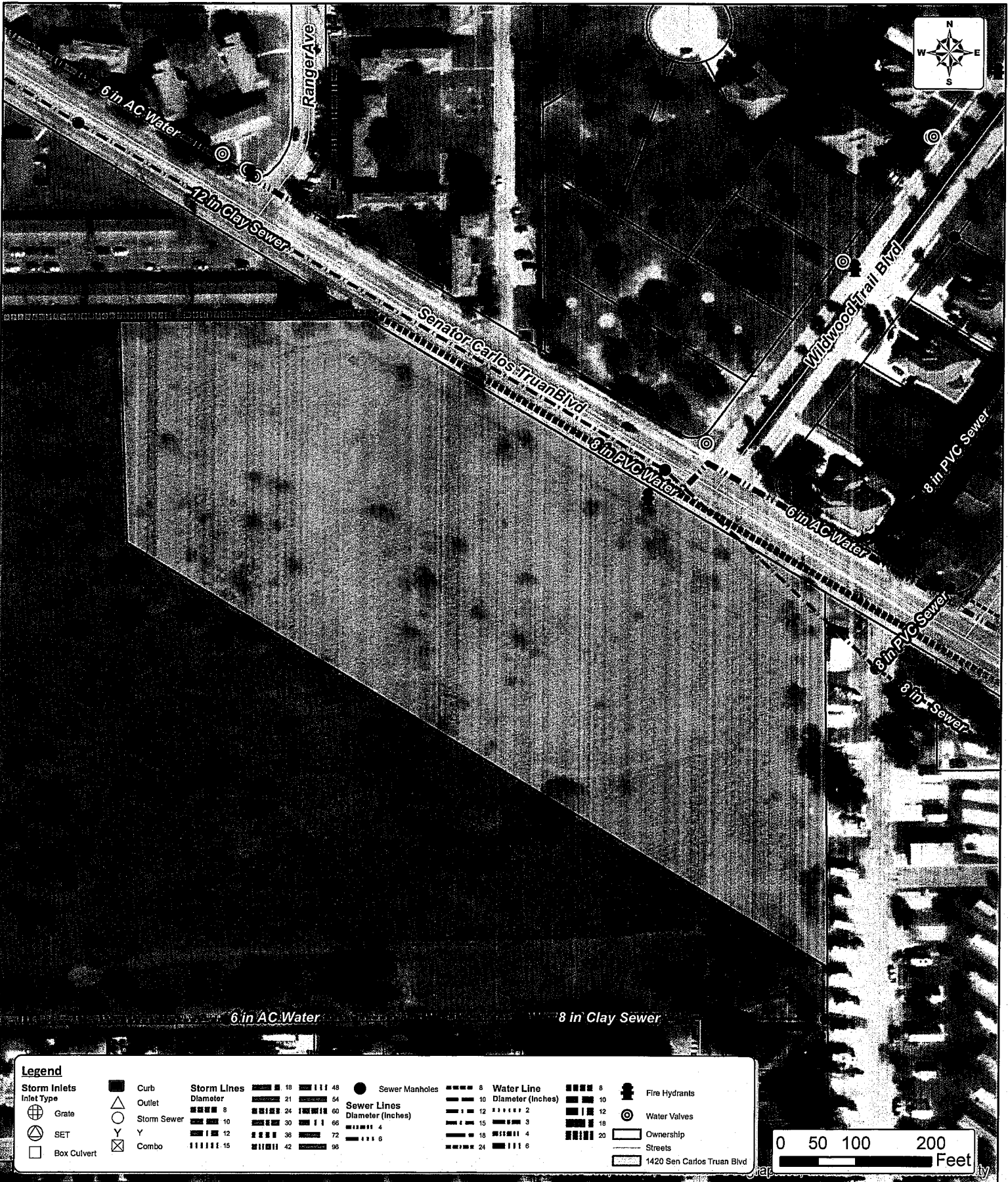
ATTEST:

Mary Valenzuela, City Secretary

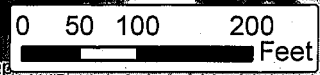
APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

CUK - All Utilities at 1420 Sen. Carlos Truan Blvd



Legend			
	Storm Inlets		Curb
	Grate		Outlet
	SET		Storm Sewer
	Box Culvert		Y
			Combo
			Storm Lines Diameter
			Sewer Lines Diameter (Inches)
			Sewer Manholes
			Water Line Diameter (Inches)
			Fire Hydrants
			Water Valves
			Ownership
			Streets
			1420 Sen Carlos Truan Blvd



Page: 1/1	Drawn By: G. AMAYA
	Last Update: 2/13/2024
	Note: See photos for stake placement.

DISCLAIMER:
THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY DESIGN, CONSTRUCTION, PLANNING, BUILDING, OR ANY OTHER PURPOSE.

CITY OF KINGSVILLE
ENGINEERING DEPARTMENT

400 W King Ave; Kingsville, TX 78363
Office: (361) 595-8007
Fax: (361) 595-8064

Courtney Alvarez

From: Erik Spitzer
Sent: Wednesday, February 21, 2024 2:15 PM
To: Mark McLaughlin; Courtney Alvarez
Subject: RE: 9% Low Income Housing Tax Credit Development
Attachments: 2024_Uilities_1420_Sen_Carlos_Truan_8.5x11.pdf

Mark/Courtney:

The Planning Team met with Mr. Anthony Rash (Associate Director, BC Workshop in Dallas), David Kowalski (BC Multi-Family Specialist), Leo Barrera (Director In-State Development in Brownsville) and Alison Katz via TEAMS on 12 Feb when they shared an initial plan for a multi-family, 57-unit (1, 2 & 3 bedroom), "non-deeded" private development across the street from Wildwood (1420 Carlos Truan) to be called "Casitas Los Ebanos;" parcel is zoned R3; conceptual sketch was not shared with us, but displayed via their folks using TEAMS; sketch looks promising and would be a great addition for the City of Kingsville; we discussed easement requirements, drainage, fire lanes, and refuse pickup; project not expected to commence until Fall '24; they are still in the application process and have not fully closed on purchasing the parcel at this time.

Very Respectfully,
Erik Spitzer
City of Kingsville Planning and Development Services Director
espitzer@cityofkingsville.com



From: Mark McLaughlin <mmclaughlin@cityofkingsville.com>
Sent: Wednesday, February 21, 2024 10:34 AM
To: Courtney Alvarez <calvarez@cityofkingsville.com>
Cc: Erik Spitzer <espitzer@cityofkingsville.com>
Subject: RE: 9% Low Income Housing Tax Credit Development

Courtney,

I think the sample resolution meets our minimums if you are okay with it. I am anxious to hear what Planning says on a draft of their site plan. Hopefully this gets awarded for our community. I think we can reduce the permit fee by the requested \$250 if it helps win the award. The permits overall will be in the thousands anyways.










Mark

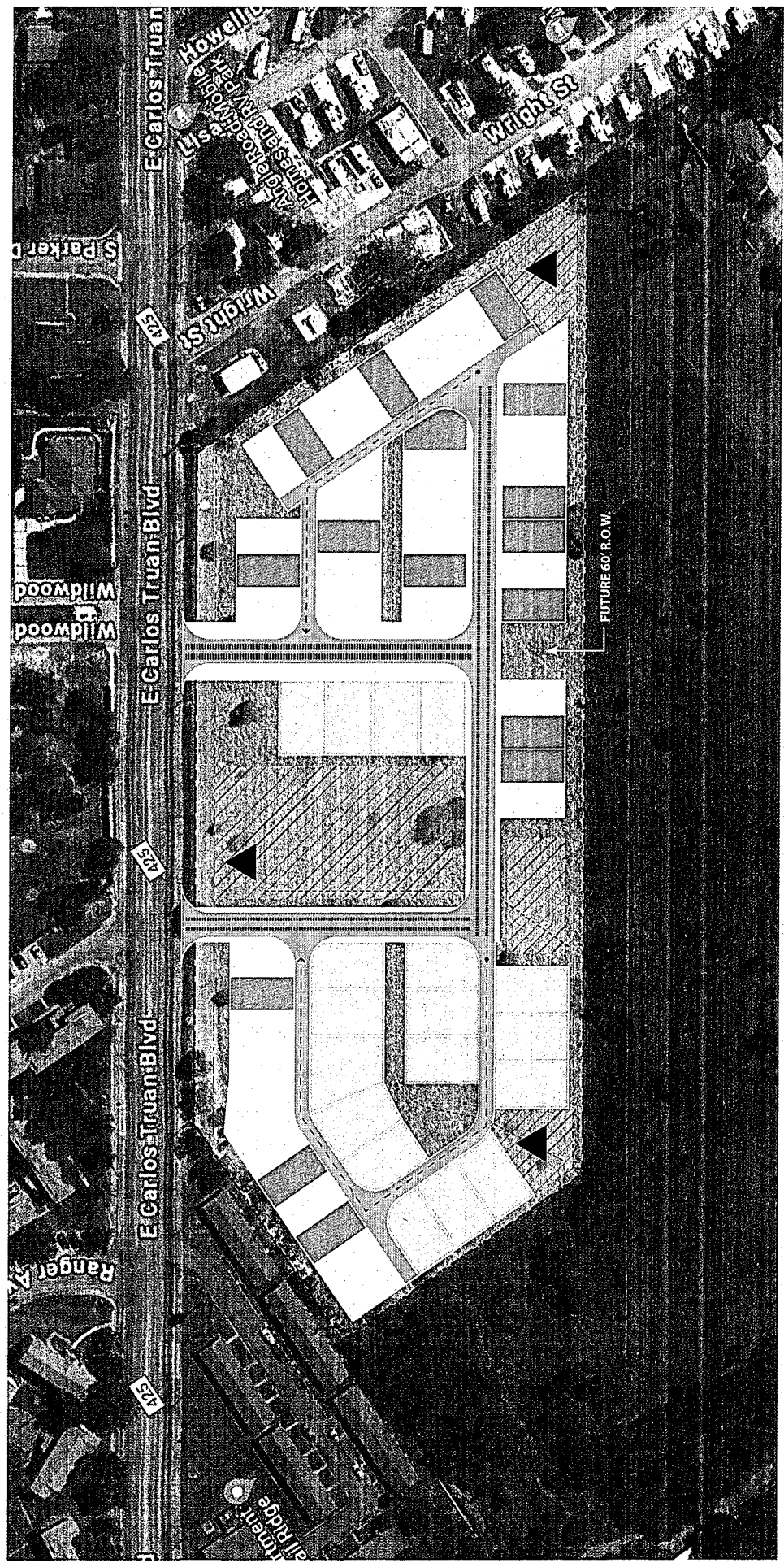
From: Courtney Alvarez <calvarez@cityofkingsville.com>
Sent: Tuesday, February 13, 2024 4:17 PM
To: Mark McLaughlin <mmclaughlin@cityofkingsville.com>

DRAFT

Kingsville Parcel 16828, Development Plan

KT & I CO, BLOCK 17, LOT PT 6, ACRES 8.71
 bcWORKSHOP

-  PARK / OUTDOOR AMENITY
-  AMENITY BUILDING
-  1BR/1BA lot [116]
-  2BR/2BA lot [29]
-  3BR/2BA lot [18]
-  60' ROW / 26" TWO-WAY
-  26" TWO-WAY
-  16' ONE-WAY STREET
-  WALKING PATH



Courtney Alvarez

From: Erik Spitzer
Sent: Thursday, February 22, 2024 12:22 PM
To: Mark McLaughlin; Mary Valenzuela; Courtney Alvarez
Cc: Manny@kingsville.org
Subject: FW: Development Review Team (DRT) Agenda for tomorrow's (Tuesday 13 February 2024) Meeting in the City of Kingsville Planning Conference Room @2pm CST
Attachments: LIHTC Kingsville_Site Plan_2024.pdf

Rendering of proposed housing development ("Casitas Los Ebanos") at 1420 Carlos Truan for resolution letter (to be read at Monday's Commission meeting) attached.

Very Respectfully,
Erik Spitzer
City of Kingsville Planning and Development Services Director
espitzer@cityofkingsville.com



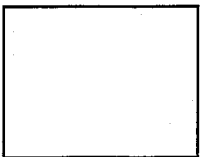
From: Leo Barrera <jbarrera@cdcb.org>
Sent: Thursday, February 22, 2024 12:16 PM
To: Erik Spitzer <espitzer@cityofkingsville.com>
Cc: Herlinda Solis <hsolis@cityofkingsville.com>; Kwabena Agyekum <kagyekum@cityofkingsville.com>
Subject: Re: Development Review Team (DRT) Agenda for tomorrow's (Tuesday 13 February 2024) Meeting in the City of Kingsville Planning Conference Room @2pm CST

Caution! This message was sent from outside your organization.

Erik,

Please see the attached rendering you requested.

That letter would work great for the application. Can it please be signed?



Leo Barrera

cdcb | come dream. come build.

(956) 541-4955

www.cdcb.org

901 E. Levee Street Brownsville, Tx 78520

[Subscribe to our e-newsletter](#)

From: Erik Spitzer <espitzer@cityofkingsville.com>
Sent: Thursday, February 22, 2024 11:52 AM
To: Leo Barrera <jbarrera@cdcb.org>
Cc: Herlinda Solis <hsolis@cityofkingsville.com>; Kwabena Agyekum <kagyekum@cityofkingsville.com>
Subject: FW: Development Review Team (DRT) Agenda for tomorrow's (Tuesday 13 February 2024) Meeting in the City of Kingsville Planning Conference Room @2pm CST

Leo,

Does NOT need to be rezoned.

Very Respectfully,
Erik Spitzer
City of Kingsville Planning and Development Services Director
espitzer@cityofkingsville.com



From: Kwabena Agyekum <kagyekum@cityofkingsville.com>
Sent: Tuesday, February 13, 2024 1:33 PM
To: Anthony Rash <anthony@bcworkshop.org>; Erik Spitzer <espitzer@cityofkingsville.com>
Subject: RE: Development Review Team (DRT) Agenda for tomorrow's (Tuesday 13 February 2024) Meeting in the City of Kingsville Planning Conference Room @2pm CST

Good afternoon Anthony

attached is a memo to confirm the status of the property in question.
This was requested by another party some weeks ago.

Thanks
Kobby

Kobby Agyekum
Senior Planner / HPO

410 West King Ave
Kingsville TX 78363

361-221-6754 Office

361-219-9325 Cell

kagyekum@cityofkingsville.com



From: Anthony Rash <anthony@bcworkshop.org>

Sent: Tuesday, February 13, 2024 11:58 AM

To: Erik Spitzer <espitzer@cityofkingsville.com>; Kwabena Agyekum <kagyekum@cityofkingsville.com>

Subject: Re: Development Review Team (DRT) Agenda for tomorrow's (Tuesday 13 February 2024) Meeting in the City of Kingsville Planning Conference Room @2pm CST

Good morning Erik and Kobby,
Just a few comments on the agenda

This will not be a retirement community but a multifamily development that will be privately owned and operated, there will be no intention of deeding any promotion to the city of Kingsville.

It was my understanding the parcel was already zoned R-3 and the R-1 designation that is currently on the GIS maps is out of date - please confirm

My name is Anthony Rash, not Reed :)

Thanks so much, and I look forward to chatting this afternoon!

On Mon, Feb 12, 2024 at 4:05 PM Erik Spitzer <espitzer@cityofkingsville.com> wrote:

DRT Members & Guests:

Attached please find the agenda for the DRT meeting at 2pm in the Planning Conference Room tomorrow (Tuesday 13 February 2024).

This meeting will also be available via Microsoft TEAMS (invites sent out via separate correspondence); **GUEST PARTICIPATION IS NOT MANDATORY**

****If you cannot attend, please annotate any updates on the attached agenda and send back to me****

Thanks!

Very Respectfully,
Erik Spitzer
City of Kingsville Planning and Development Services Director
espitzer@cityofkingsville.com



AGENDA ITEM #5

**City of Kingsville
Department Name**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: February 11, 2025
SUBJECT: Accept Donation from 1 PointFive

Summary:

The Kingsville Fire Department is requesting approval to accept a donation from 1 PointFive USA LLC in the amount of \$20,000.00.

Background:

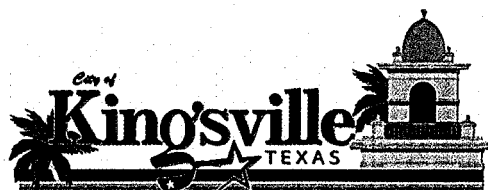
This year 1PointFive has chosen to make a charitable contribution in the amount of \$20,000 to the Kingsville Fire Department.

Financial Impact:

No negative financial impact. This donation will be used in the fire department to purchase, repair and maintain firefighting equipment.

Recommendation:

Accept the donation from the 1 PointFive in the amount of \$20,000.00.





HALEY PARMA
MANAGER, COMMUNITY RELATIONS & EMPLOYEE ENGAGEMENT
1POINTFIVE
HALEY_PARMA@OXY.COM
713.552.8950 OFFICE

December 4, 2024

City of Kingsville Fire Department
Mark McLaughlin
400 W King Ave
Kingsville, TX 78363

We are pleased to enclose 1PointFive charitable contribution to **City of Kingsville Fire Department** in the amount of **\$20,000.00**. It is our intent that this charitable contribution from the **1PointFive First Responder Donation Program** be used for the following purpose:

- **Self contained breathing apparatus & face pieces**

Should you have any questions, please do not hesitate to contact me at 713.552.8950.

Sincerely,

Haley Parma

Haley Parma
Manager, Community Relations & Employee Engagement

hep/ngr

AGENDA ITEM #6

Budget Am

**City of Kingsville
Department Name**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Juan J. Adame, Fire Chief
DATE: February 11, 2025
SUBJECT: Accept Donation from 1 PointFive

Summary:

The Kingsville Fire Department is requesting approval to accept a donation from 1 PointFive USA LLC in the amount of \$20,000.00.

Background:

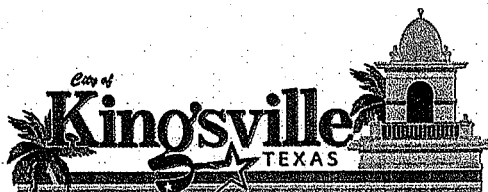
This year 1PointFive has chosen to make a charitable contribution in the amount of \$20,000 to the Kingsville Fire Department.

Financial Impact:

No negative financial impact. This donation will be used in the fire department to purchase, repair and maintain firefighting equipment.

Recommendation:

Accept the donation from the 1 PointFive in the amount of \$20,000.00.





HALEY PARMA
MANAGER, COMMUNITY RELATIONS & EMPLOYEE ENGAGEMENT
1POINTFIVE
HALEY_PARMA@OXY.COM
713.552.8950 OFFICE

December 4, 2024

**City of Kingsville Fire Department
Mark McLaughlin
400 W King Ave
Kingsville, TX 78363**

We are pleased to enclose 1PointFive charitable contribution to **City of Kingsville Fire Department** in the amount of **\$20,000.00**. It is our intent that this charitable contribution from the **1PointFive First Responder Donation Program** be used for the following purpose:

- **Self contained breathing apparatus & face pieces**

Should you have any questions, please do not hesitate to contact me at 713.552.8950.

Sincerely,

Haley Parma

Haley Parma
Manager, Community Relations & Employee Engagement

hep/ngr

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO ACCEPT AND EXPEND DONATION FUNDING FROM 1POINTFIVE FOR FIRE DEPARTMENT SELF CONTAINED BREATHING APPARATUS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#28

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Revenues</u>					
2200	Fire	Donations	72030	\$20,000	
<u>Expenditures</u>					
2200	Fire	Machinery & Equipment	71200	\$20,000	

[To amend the City of Kingsville FY 24-25 budget to accept and expend donation funds from 1PointFive for self-contained breathing apparatus. Funding for this request will come from the donation funds for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of February 2025.

PASSED AND APPROVED on this the 10th day of March 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #7

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners
CC: Mark McLaughlin, City Manager
FROM: Rutilio P. Mora Jr, P.E., City Engineer
DATE: February 24, 2025
SUBJECT: Consider Awarding Bid No. 24-21 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 8 – Alice Ln/Margaret Ln - Storm Water Improvements Project

Purpose:

We are seeking approval to award the fourth GLO CDBG-MIT Hurricane Harvey State Mitigation Competition, round 1. The fourth being, Project 8 - Alice Ln./Margaret Ln. Storm Water Improvements represents a crucial step towards enhancing the city's flood management infrastructure. The project includes the installation of a 150-linear-feet of 24" diameter RCP, and demo/replace concrete and asphalt, and other related appurtenances to improve storm water drainage and minimize future flood risks.

Summary:

This project was advertised in the local newspaper on and the city's website on August 22nd and 29th. Sealed bids for Bid No. 24-21 (Project 8) were received prior to the deadline of September 17, 2024, at 2:00pm and read out loud, from three bidders:

1. R.S. Parker Construction LLC, Corpus Christi, TX
2. JE Construction Services, Corpus Christi, TX
3. PM Construction & Rehab LLC, Pasadena, TX

Base bids ranged from \$84,550.00 to \$278,521.00. After reviewing the bids, staff recommends awarding the project to the lowest bidder, R.S. Parker Construction LLC, for \$84,550.00.

Background:

The General Land Office (GLO) awarded \$36,311,929.00 to the City of Kingsville on May 21, 2021, for citywide wastewater improvements. Texas Land Commissioner George P.



**City of Kingsville
Engineering Dept.**

Bush announced over \$46 million in flood mitigation projects to enhance drainage infrastructure in Kleberg County and the City of Kingsville. These projects will benefit thousands of residents, particularly those in low-to-moderate income (LMI) areas, which have experienced repeated storm damage, including during Hurricane Harvey in 2017.

As part of this initiative, the City's Drainage Master Plan was amended in 2020 to incorporate five additional sites. External funding is essential for executing these improvements, which will:

- Enhance flood resilience and reduce economic losses
- Safeguard community facilities and utilities
- Facilitate safer evacuation routes
- Support public and private emergency response capabilities

Scope of Drainage Improvements:

- Reinforce 9,000 feet of concrete pipe and 23,100 feet of culverts, adding 130 inlets
- Install 65 junction boxes and 6,900 feet of curb and gutter for road drainage
- Conduct surface repairs using flex base with geogrid and either a 4" hot mix asphalt or concrete pavement
- Replace sidewalks to improve pedestrian safety
- Install concrete headwalls to prevent erosion

These upgrades will efficiently direct stormwater from residential and commercial areas to outflows leading to Santa Gertrudis Creek, San Fernando Creek, and ultimately Baffin Bay.

Financial Impact:

Project 8 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$84,550.00. The city has prioritized this project due to its significant impact on flood prevention, protection of public investments, and alignment with citywide infrastructure goals.

Recommendation:

Staff recommends awarding CDBG-MIT GLO Contract No. 22-085-009-D237 – Project 8 (Alice Ln./Margaret Ln) to R.S. Parker Construction LLC for the base bid amount of \$84,550.00.

Attachments:

- Bid Recommendation/Award Letter for Project 8
- Bid Tabulation for Project 8





February 6, 2025

Rutilio "Rudy" Mora, P.E., CFM
City Engineer
City of Kingsville
400 W. King Avenue
Kingsville, TX 78363

Re: **CDBG-MIT GLO Contract No. 22-085-009-D237 Project 8, (City of Kingsville Bid No. 24-21) – ICE award recommendation**

Dear Mr. Mora,

This memorandum is in reference to ICE's recommendation for award of the above-mentioned project which consists of the installation of 150 LF of 24" reinforced concrete pipe and curb inlets along Margaret Lane, from the intersection of Alice Lane, with items associated with the installation (service connections, curb and gutter repairs, pavement repairs, traffic control, etc.).

The following is a Bid Summary for the above referenced project. Three (3) general contractors submitted bids to the City of Kingsville on 09/17/2024. Their information is attached herewith. The bidders' list with their total bid is given below:

City of Kingsville - GLO SW Project 8

Rank	Company	Total 1
1	RS Parker Construction, LLC	\$84,550.00
2	JE Construction Services	\$98,763.00
3	PM Construction & Rehab, LLC	\$278,251.00

RS Parker Construction, LLC, submitted the lowest total bid of **\$84,550.00**. On 09/17/24 RS Parker Construction was notified of the low bid pending GLO and City of Kingsville approval. A notice to proceed will delivered upon commencement of the preconstruction meeting.

The Engineer's estimate is \$69,461.00. The bid is 21% above the engineer's estimate which is considered reasonable. Furthermore, no errors or discrepancies was found in RS Parker Construction, LLC packet. Therefore, it is ICE's recommendation that RS Parker Construction, LLC be awarded this bid. It is the city's discretion to waive any informality or to reject any or all bids.



If you have any questions or need additional information, please contact me at (361) 826-5805 or charlie@icengineers.net

Sincerely,

A handwritten signature in black ink, appearing to read 'JC Cardenas', is written over a horizontal line.

Juan Carlos "Charlie" Cardenas, P.E.
Senior Engineer

BID TABULATION

City of Kingsville
 Project Name: GLO SW Project 8 (Alice Ln / Margaret Ln) Storm Water Improvements (CDBG-MIT GLO CONTRACT NO. 22-085-009-D237)
 Bid Number: BID #24-21

Date: September 17, 2024
 Location: Helen Groves Community Room
 400 W King Ave, Kingsville, TX 78363



ITEM	QTY (Original)	UNIT	DESCRIPTION	B.S. Professional Construction, Inc. (54106600)		J.P. Construction Services (76049600)		P.K. Construction & Reinforce (83300000)	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID:									
A1	1	L.S.	Mobilization/ Bonds/ Insurance	\$25,000.00	\$25,000.00	\$13,600.00	\$13,600.00	\$45,000.00	\$45,000.00
A2	1	L.S.	Traffic Control	\$6,250.00	\$6,250.00	\$5,800.00	\$5,800.00	\$7,000.00	\$7,000.00
A3	48	L.F.	SWPP (Erosion Control Log)	\$6.25	\$300.00	\$25.00	\$1,200.00	\$18.00	\$864.00
A4	130	L.F.	SWPP (Erosion Control Fence)	\$25.00	\$3,250.00	\$6.00	\$780.00	\$13.00	\$1,690.00
A5	1	L.S.	Utility Adjustments	\$10,000.00	\$10,000.00	\$16,250.00	\$16,250.00	\$46,773.00	\$46,773.00
A6	25	L.F.	Remove Existing Curb and Gutter	\$50.00	\$1,250.00	\$16.00	\$400.00	\$70.00	\$1,750.00
A7	18	S.Y.	Remove Existing Street Asphalt	\$100.00	\$1,800.00	\$35.00	\$990.00	\$80.00	\$1,440.00
A8	1	EA	Remove Existing Street Sign	\$312.50	\$312.50	\$240.00	\$240.00	\$1,269.00	\$1,269.00
A9	6	S.Y.	Remove Existing Concrete Valley Gutter	\$125.00	\$750.00	\$68.00	\$408.00	\$176.00	\$1,056.00
A10	25	L.F.	Curb and Gutter	\$37.50	\$937.50	\$110.00	\$2,750.00	\$74.00	\$1,850.00
A11	18	S.Y.	Street Asphalt	\$181.25	\$3,262.50	\$314.00	\$5,652.00	\$159.00	\$2,862.00
A12	1	EA	Re-Install Street Sign	\$312.50	\$312.50	\$323.00	\$323.00	\$1,452.00	\$1,452.00
A13	6	S.Y.	Concrete Valley Gutter Repair	\$500.00	\$3,000.00	\$170.00	\$1,020.00	\$660.00	\$3,960.00
A14	1	EA	5' Concrete Curb Inlet	\$6,250.00	\$6,250.00	\$5,800.00	\$5,800.00	\$18,333.00	\$18,333.00
A15	150	L.F.	24" DIA RCP CL V	\$137.50	\$20,625.00	\$279.00	\$41,850.00	\$800.00	\$120,000.00
A16	1	EA	Tie In To Existing Storm Water Inlet	\$1,250.00	\$1,250.00	\$1,700.00	\$1,700.00	\$23,222.00	\$23,222.00
TOTAL BASE BID:					\$84,550.00		\$98,763.00		\$278,521.00

* DENOTES ERROR IN BID

BID RESULTS RANKING:

1

2

3

Martin Medrano

From: derek@rsparkerconstruction.com
Sent: Thursday, February 6, 2025 2:23 PM
To: Martin Medrano
Subject: RE: City of Kingsville GLO SW Project 8

CAUTION: This email is originated from outside the International Consulting Engineers network. Do not click links, reply or open attachments unless you recognize the sender and know the content is safe.

Martin,

Yes we will honor the same price.

-Derek

-----Original Message-----

From: "Martin Medrano" <martin@icengineers.net>
Sent: Thursday, February 6, 2025 8:55am
To: "Danna Syma" <danna.syma@rsparkerconstruction.com>, "derek@rsparkerconstruction.com" <derek@rsparkerconstruction.com>
Cc: "Rutilio "Rudy" Mora" <rmora@cityofkingsville.com>, "Gustavo Jimenez" <gustavo.jimenez@grantworks.net>, "Charlie Cardenas" <charlie@icengineers.net>
Subject: RE: City of Kingsville GLO SW Project 8

Good morning,

I just wanted to follow up on this request.
Please let me know if you have any questions.

Regards,

[Logo]<<https://www.icengineers.net/>>

Martin Medrano, EIT

PROJECT ENGINEER

Phone:

361-826-5805

Mobile:

361-219-6229

Email:

martin@icengineers.net<<mailto:martin@icengineers.net>>

Website:

www.icengineers.net<<http://www.icengineers.net/>>

Address:

International Consulting Engineers, 100 E. Kleberg Ave., Suite 341 Kingsville, Tx, 78363 [facebook icon]<<https://www.facebook.com/icengineerscorpus/>> [twitter icon] <<https://twitter.com/Iceengineers>> [youtube icon] <<https://www.youtube.com/channel/UCPG4-jlJdZgJYMRrcSjR20g?app=desktop>> [linkedin icon]

<https://www.linkedin.com/company/icengineers?original_referer=https%3A%2F%2Fwww.google.com%2F> [instagram icon] <<https://www.instagram.com/icengineers/?hl=en>>

2023 Local Small Business of the Year (Region VI) National 8a Association / HUBZone Council

2019 USDA Contractor of the Year Nationwide Small Business.

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From: Martin Medrano

Sent: Friday, January 31, 2025 10:55 AM

To: Danna Syma <danna.syma@rsparkerconstruction.com>; derek@rsparkerconstruction.com

Cc: Rutilio "Rudy" Mora <rmora@cityofkingsville.com>; Gustavo Jimenez <gustavo.jimenez@grantworks.net>; Charlie Cardenas <charlie@icengineers.net>

Subject: City of Kingsville GLO SW Project 8

Good morning Derek and Danna,

We have recently received good news that will allow us to move forward with awarding this project. Since the 60-day period for holding bids has passed, we want to verify if RS Parker Construction will still honor the attached bid from the bid opening on September 17, 2024.

If so, can you please affirm this in writing. Once received, the awarding process and scheduling of a pre-construction conference can be performed.

Please let me know if you have any questions or concerns.

Regards,

[Logo]<<https://www.icengineers.net/>>

Martin Medrano, EIT

PROJECT ENGINEER

Phone:

361-826-5805

Mobile:

361-219-6229

Email:

martin@icengineers.net<<mailto:martin@icengineers.net>>

Website:

www.icengineers.net<<http://www.icengineers.net/>>

Address:

International Consulting Engineers, 100 E. Kleberg Ave., Suite 341 Kingsville, Tx, 78363 [facebook

icon]<<https://www.facebook.com/icengineerscorpus/>> [twitter icon] <<https://twitter.com/Iceengineers>> [youtube icon]

<<https://www.youtube.com/channel/UCPG4-jlJdZgYMRrcSjR20g?app=desktop>> [linkedin icon]

<https://www.linkedin.com/company/icengineers?original_referer=https%3A%2F%2Fwww.google.com%2F> [instagram icon] <<https://www.instagram.com/icengineers/?hl=en>>

2023 Local Small Business of the Year (Region VI) National 8a Association / HUBZone Council

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by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

AGENDA ITEM #8

**City of Kingsville
Engineering Dept.**

Approve Contract

TO: Mayor and City Commissioners
CC: Mark McLaughlin, City Manager
FROM: Rutilio P. Mora Jr, P.E., City Engineer
DATE: February 24, 2025
SUBJECT: Consider Awarding Construction Contract for Bid No. 24-21 for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 Project 8 – Alice Ln/Margaret Ln - Storm Water Improvements Project

Purpose:

We are seeking approval to award the construction contract to R.S. Parker Construction LLC in the amount of \$84,550.00. Project is to be completed in 120 calendar days.

Summary:

We are seeking approval to award the construction contract for the fourth GLO CDBG-MIT Hurricane Harvey State Mitigation Competition, round 1. Project 8 - Alice Ln./Margaret Ln. Storm Water Improvements is the fourth project under this grant and represents a crucial step towards enhancing the city's flood management infrastructure. The project includes the installation of a 150-linear-feet of 24" diameter RCP, and demo/replace concrete and asphalt, and other related appurtenances to improve storm water drainage and minimize future flood risks.

Background:

This project was advertised in the local newspaper and on the city's website on August 22nd and 29th. Sealed bids for Bid No. 24-21 (Project 8) were received prior to the deadline of September 17, 2024, at 2:00pm and read out loud, from three bidders:

1. R.S. Parker Construction LLC, Corpus Christi, TX
2. JE Construction Services, Corpus Christi, TX
3. PM Construction & Rehab LLC, Pasadena, TX



**City of Kingsville
Engineering Dept.**

Base bids ranged from \$84,550.00 to \$278,521.00. After reviewing the bids, staff recommends awarding the project to the lowest bidder, R.S. Parker Construction LLC, for \$84,550.00.

Financial Impact:

Project 8 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$84,550.00. The city has prioritized this project due to its significant impact on flood prevention, protection of public investments, and alignment with citywide infrastructure goals.

Recommendation:

Staff recommendations:

1. Awarding the construction contract to R.S. Parker Construction LLC in the amount of \$84,550.00 for the GLO CDBG-MIT Contract No. 22-085-009-D237 Project 8 – Alice Ln/Margaret Ln - Storm Water Improvements Project.
2. Authorizing the City Manager to sign the construction contract.

Attachments:

- Construction Contract



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE THE CONSTRUCTION CONTRACT WITH R.S. PARKER CONSTRUCTION LLC FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 8: ALICE LN/MARGARET LN STORM WATER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some sanitary sewer improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 8: Alice Ln/Margaret Ln Storm Water Improvements Project and went out for bids via BID #24-21 which was advertised on August 22nd & 29th, 2024;

WHEREAS, three bids were received by the deadline of September 17, 2024 that were responsive to BID #24-21 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the lowest bidder, which was R.S. Parker Construction LLC, from Corpus Christi, Texas (Vendor);

WHEREAS, the City awarded BID#24-21 to Vendor at a Commission meeting on February 24, 2025 for a total amount of \$84,550, after Vendor agreed to honor the price via email dated February 6, 2025;

WHEREAS, the City and Vendor worked to prepare a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 8: Alice Ln/Margaret Ln Storm Water Improvements Project and the parties both agreed to the terms of the proposed contract for a total amount of \$84,550 with a contract time of 120 calendar days;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission approves and the Interim City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute the Construction Contract for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22--085-009-D237 Project 8: Alice Ln/Margaret Ln Storm Water Improvements Project between the City of Kingsville, Texas and R.S. Parker Construction LLC as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

CONSTRUCTION CONTRACT

THIS AGREEMENT made this the 24TH day of FEBRUARY, 2025, by and between R.S. PARKER CONSTRUCTION LLC (a corporation organized and existing under the laws of the State of TEXAS) hereinafter called the "*Contractor*", and City of Kingsville hereinafter called the "*City*".

WITNESSETH, that the Contractor and the City for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment, and services, including utility and transportation services, and perform and complete all work required for the construction of the Improvements embraced in the Project; namely, (GLO SW PROJECT 8 (ALICE LN. / MARGARET LN.) STORM WATER IMPROVEMENTS CDBG-MIT GLO CONTRACT NO. 22-085-009-D237) for the Community Development Block Grant – Mitigation (CDBG-MIT) project, all in strict accordance with the contract documents including all addenda thereto, numbered N/A, dated N/A and N/A, all as prepared by International Consulting Engineers (ICE) acting and in these contract documents preparation, referred to as the "*Engineer*".

ARTICLE 2. The Contract Price. The City will pay the Contractor for the performance of the Contract in current funds, for the total quantities of work performed at the *unit prices* stipulated in the Bid for the several respective items of work completed subject to additions and deductions as provided in \$84,550.00 hereof.

ARTICLE 3. The Contract. The executed contract documents shall consist of the following components:

- | | |
|------------------------------|--|
| a. This Agreement (pgs. 1-3) | f. General Conditions, Part I |
| b. Addenda | g. Special Conditions |
| c. Invitation for Bids | h. Technical Specifications |
| d. Instructions to Bidders | i. Drawings (<i>as listed in the Schedule of Drawings</i>) |
| e. Signed Copy of Bid | j. [Add any applicable documents] |

ARTICLE 4. Performance. Work, in accordance with the Contract dated FEBURARY 24, 2025, shall commence on or before APRIL 21, 2025, and Contractor shall complete the WORK within 120 consecutive calendar days thereafter. The date of completion of all WORK is therefore AUGUST 19, 2025,

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in *triplicate* original copies on the day and year first above written.

FOR CONTRACTOR:

R.S. PARKER CONSTRUCTION LLC.
455 HEREFORD RD.
CORPUS CHRISTI TX, 78408

By Rodney Parker

Title Owner

FOR CITY:

City of Kingsville
400 West King Ave.,
Kingsville, TX 78363

P.O. Box 1458
Kingsville, TX 78364

By Charlie Sosa

Title Interim, City Manager

FOR CONTRACTOR:

Corporate Certifications

I, _____, certify that I am the _____ of the corporation named as Contractor herein, that _____ who signed this Agreement on behalf of the Contractor, was then _____ of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Corporate
Seal

(Corporate Secretary)

AGENDA ITEM #9

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Rutilio P. Mora Jr, P.E., City Engineer
DATE: February 24, 2025
SUBJECT: Consider Approving Change Order No. 1 (CO-1) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 – Project 13: W. Johnston Ave. Storm Water Improvements Project

Purpose:

We seek approval of Change Order No. 1 (CO-1) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 – Project 13: W. Johnston Ave. Storm Water Improvements Project.

Summary:

<u>GLO Change Order No. 1 Total</u>	<u>\$10.00</u>
<u>Revised Contract Amount</u>	<u>\$611,634.49</u>

Background:

On October 28, 2024, the City Commission approved to award the construction contract in the amount of \$611,624.49. The contract time is 150 calendar days.

This project was advertised in the local newspaper and on the city's website on August 22nd and 29th. Sealed bids for Bid No. 24-22 (Project 13) were received prior to the deadline of September 17, 2024, at 2:00pm and read out loud, from two bidders:

1. R.S. Parker Construction LLC, Corpus Christi, Texas
2. JE Construction Services, Corpus Christi, Texas

The base bids range from \$611,624.49 to \$791,798.00. Alternate No. 1 bids range from \$764,999.00 to \$991,552.43. The total bids range from \$1,556,797.00 to \$1,603,186.92. After review, staff recommends awarding the project to the lowest bidder, R.S. Parker Construction LLC, for the base bid amount of \$611,624.49.



**City of Kingsville
Engineering Dept.**

Recommendation:

Staff recommends approving Change Order No. 1 (CO-1) in the amount of \$10.00.

Attachments:

GLO Change Order No. 1



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE CHANGE ORDER NO.1 FOR THE CONSTRUCTION CONTRACT WITH R.S. PARKER CONSTRUCTION LLC FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 13: W. JOHNSTON AVE. STORM WATER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some sanitary sewer improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 13: W. Johnston Ave. Storm Water Improvements Project and went out for bids via BID #24-22 which was advertised on August 22nd & 29th, 2024;

WHEREAS, two bids were received on September 17, 2024 responsive to BID #24-22 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was R.S. Parker Construction LLC, from Corpus Christi, Texas (vendor);

WHEREAS, the City awarded BID#24-22 to Vendor at a Commission meeting on October 15, 2024 for a total amount of \$611,624.49;

WHEREAS, the City and Vendor worked to prepare a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 13: W. Johnston Ave. Storm Water Improvements Project; parties both agreed to the terms of the proposed contract for a total amount of \$611,624.49 with a contract time of 150 calendar days, which was approved by City Commission on October 28, 2024 via Resolution #2024-86;

WHEREAS, the total award and the contract price show a minor difference due to a clerical error so an increase of \$10.00 is proposed via Change Order No.1, resulting in a new total contract price of \$611,634.49.

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission approves and the Interim City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute Change Order No. 1 for the Construction Contract for General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 13: W. Johnston Ave. Storm Water Improvements Project between the City of Kingsville, Texas and R.S. Parker Construction LLC as per

staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

Contract Price with All Approved Change Orders:	611,634.49	Contract Time with All Approved Change Orders in Days:	150
Cumulative Percent Change in Contract Price (+/-):	0.00%	Subrecipient Contract End Date:	1/31/2027
Construction Contract Start Date:	1/2/2025	Construction Contract End Date:	6/1/2025

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

*This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements

Subrecipient Signature	Engineer Signature	Contractor Signature
Subrecipient Name and Title (Printed)	Juan Carlos Cardenas, PE, Senior Engineer	Contractor Name and Title (Printed)
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries? Increase Decrease No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work: Increase Decrease No Change

3. Effect on operation and maintenance costs: Increase Decrease No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid? Yes No

If "no", explain:

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? Yes No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

-
6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? Yes No
7. Is the CCN permit still valid? (*sewer projects only*) Yes No
8. Are the disability access requirements/approval still valid (if applicable)? Yes No
9. Are other Disaster Recovery contractual special condition clearances still valid? Yes No

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

AGENDA ITEM #10

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Rutilio P. Mora Jr, P.E., City Engineer
DATE: February 24, 2025
SUBJECT: Consider Approving Change Order No. 1 (CO-1) for the General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Contract No. 22-085-009-D237 – Project 2: N. 19th Street Storm Water Improvements Project

Summary:

We seek approval of Change Order No. 1 (CO-1) for revising the original contract amount of \$1,630,840.89 and adding \$0.07 for a new contract amount of \$1,630,864.96 and adding 75 days due to delays in receiving the reinforced concrete boxes required for the project.

GLO Change Order No. 1 Total \$0.07

GLO Change Order No. 1 – Contract Time

Description	Calendar Days
Reinforced Concrete Box – lead time	75

Revised Contract Amount and Time \$1,630,840.96 and 255 Calendar Days

Background:

On October 28, 2024, the City Commission approved to award the construction contract in the amount of \$1,630,804.89. The contract time is 180 calendar days.

This project was advertised in the local newspaper and on the city's website on August 22nd and 29th. Sealed bids for Bid No. 24-19 (Project 2) were received prior to the deadline of September 17, 2024, at 2:00pm and read out loud, from three bidders:

1. R.S. Parker Construction LLC, Corpus Christi, Texas



**City of Kingsville
Engineering Dept.**

2. JE Construction Services, Corpus Christi, Texas
3. PM Construction & Rehab LLC, Pasadena, Texas

The base bids range from \$1,630,804.89 to \$2,623,783.00. After careful evaluation, the staff recommends awarding the contract to the lowest bidder, R.S. Parker Construction LLC, for \$1,630,804.89.

Financial Impact:

Project 2 will be funded by the General Land Office Hurricane Harvey Mitigation Grant (Fund 122) in the amount of \$1,630,804.96.

Recommendation:

Staff recommends approving the reduction Change Order No. 1 in the amount of \$0.07 and adding 75 calendar days to the contract.

Attachments:

- GLO Change Order No. 1
- ACT Pipe and Supply Letter
- R.S. Parker Const. – Project Delay Start Request



R. S. Parker Construction, LLC.
455 Hereford Rd.
Corpus Christi, TX 78408
Phone: 361-289-0222 Fax: 361-289-2413

Project Delay Start Request

January 7th, 2025

ATTN: Martin Medrano, Charlie Cardenas, Rudy Mora

Re: City of Kingsville GLO SW Project 2 (N. 19th Street) Storm Water Improvements

The purpose of this letter is to request a delay to the start of the City of Kingsville GLO SW Project 2 (N. 19th Street) Storm Water Improvements project. R. S. Parker Construction is requesting this delay due to unexpected and unanticipated delays associated with the delivery of materials required to start and complete the proposed work. Specifically, there is an issue in the production of the reinforced concrete boxes with a new estimated delivery date of mid-March. As such, R.S. Parker Construction is requesting a 75-Day delay to the start of Project 2 until March 17th, with an equal delay to the proposed project end-date, to August 14, 2025. Thank you for your understanding and consideration.

If you have any questions please contact Rodney Parker on his cell 361-533-1307 or Derek Parker on his cell 361-960-1662.

Respectfully Submitted,
Rodney S. Parker/Derek Parker
HUB Contractor #: 1943428306500

ACT

PIPE & SUPPLY

To Whom It May Concern:

Project: CITY OF KINGSVILLE GLO SW PROJECT 2 (N. 19TH ST.)

The lead time on Reinforced Concrete Boxes has become extensive. While the orders have been placed and lay schedules are in production, the current projected completion date for the RCB portion of this project is Mid-March with estimated delivery dates starting March 15th. These boxes will be delivered as produced, as not all will be able to be delivered at once.

This is an estimate, and can potentially move forward. With it being the winter season, weather plays a large factor as factories halt all production when temperatures fall below 40-50 degrees. As soon as we can get material here and on the ground, we will. And all parties are putting their best foot forward to move this project along in an efficient and timely manner.

If you have any questions, please do not hesitate to contact me. My email is cjames@actpipe.com and cell 832-588-4421. Thank you for your time and consideration to this matter.

Respectfully,
Casey James
Outside Sales

6950 West Sam Houston Pkwy. N. Houston, Texas 77041 (713) 937-0600 FAX (713) 937-0690 (800) 231-9808

Dallas, Texas 75220 2011 California Crossing (972) 409-9200	Pflugerville, Texas 78660 1400 Grand Ave. Pkwy. N. (512) 252-7030	San Antonio, Texas 78217 4719 Dodge Street (210) 946-6969	Temple, Texas 76502 5817 S. General Bruce Dr. (254) 742-0900	Fort Worth, Texas 76111 2585 Northeast 28th Street (817) 831-1663	Houston, Texas 77034 8921 Frey Road (713) 947-7132	Mission, Texas 78572 1004 N. Shary Road (956) 583-1558
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RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE CHANGE ORDER NO.1 FOR THE CONSTRUCTION CONTRACT WITH R.S. PARKER CONSTRUCTION LLC FOR THE GLO CDBG-MIT CONTRACT 22-085-009-D237 PROJECT 2: N. 19TH STREET- STORM WATER IMPROVEMENTS PROJECT; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some sanitary sewer improvements through a General Land Office (GLO) Community Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 2: N. 19th Street- Storm Water Improvements Project and went out for bids via BID #24-19 which was advertised on August 22nd & 29th, 2024;

WHEREAS, three bids were received on September 17, 2024 responsive to BID #24-19 and after reviewing the bid submittals staff and the outside engineer (ICE) recommended the bid be awarded to the low bidder, which was R.S. Parker Construction LLC, from Corpus Christi, Texas (vendor);

WHEREAS, the City awarded BID#24-19 to Vendor at a Commission meeting on October 15, 2024 for a total amount of \$1,630,804.89;

WHEREAS, the City and Vendor worked to prepare a contract for GLO CDBG-MIT Contract No. 22-085-009-D237 Project 2: N. 19th Street Storm Water Improvements Project; the parties both agreed to the terms of the proposed contract for a total amount of \$1,630,804.89 with a contract time of 180 calendar days, which was approved by City Commission on October 28, 2024 via Resolution #2024-85;

WHEREAS, the total award and the contract price show a minor difference due to a clerical error so an increase of \$0.07 is proposed and 75 additional days are requested due to delays in receiving materials (reinforced concrete boxes) for the project that are beyond the control of the Vendor, and these changes are requested via Change Order No.1, resulting in a new total contract price of \$1,630,804.96 and a new contract time of 255 calendar days;

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission approves and the Interim City Manager is authorized and directed as an act of the City of Kingsville, Texas to execute Change Order No.1 for the Construction Contract for General Land Office (GLO) Community

Development Block Grant (CDBG) -Mitigation (MIT) program via Contract No. 22-085-009-D237 Project 2: N. 19th Street -Storm Water Improvements Project between the City of Kingsville, Texas and R.S. Parker Construction LLC as per staff recommendation and in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

Contract Price with All Approved Change Orders:	1,630,804.96	Contract Time with All Approved Change Orders in Days:	255
Cumulative Percent Change in Contract Price (+/-):	0.00%	Subrecipient Contract End Date:	1/31/2027
Construction Contract Start Date:	1/2/2025	Construction Contract End Date:	9/14/2025

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

***This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements**

Subrecipient Signature	Engineer Signature	Contractor Signature
Subrecipient Name and Title (Printed)	Juan Carlos Cardenas, PE, Senior Engineer	Contractor Name and Title (Printed)
	Engineer Name and Title (Printed)	
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries? Increase Decrease No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work: Increase Decrease No Change

3. Effect on operation and maintenance costs: Increase Decrease No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid? Yes No

If "no", explain:

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? Yes No

If "yes", is an environmental assessment required?



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? Yes No
7. Is the CCN permit still valid? (sewer projects only) Yes No
8. Are the disability access requirements/approval still valid (if applicable)? Yes No
9. Are other Disaster Recovery contractual special condition clearances still valid? Yes No

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

AGENDA ITEM #11

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Rutilio P. Mora Jr, P.E., City Engineer
DATE: February 24, 2025
SUBJECT: Consider Approving Change Order No. 1 for Bid No. 25-05 for 23-24 City-Wide Miscellaneous Concrete and Drainage Improvements – Phase 3

Purpose:

We seek approval to approve Change Order No. 1 (CO-1) for Bid No. 25-05 – 23-24 City-Wide Miscellaneous Concrete and Drainage Improvements – Phase 3. The change order is to locate the depth and location of the existing waterline which may conflict with the installation of the concrete drainage flume.

Summary:

Change Order No. 1 – Contract Amount

Item	Description	Quantities	Unit	Unit Price	Amount
CO1-1	Hydro Excavation	4	HR	\$185.00	\$740.00

Change Order No. 1 – Contract Time

Description	Calendar Day(s)
Additional Time Hydro Excavation	1
Additional Time – Rain Delays	13

Revised Contract Price and Time \$1,551,039.13 and 194 Calendar Days

Background:

Bid No. 25-05 was advertised on October 10 and October 17, 2024, in the local newspaper and on the City's website. The bids were received by the deadline of 2:00 p.m. on November 5, 2024, from two bidders:

1. Donald Hubert Construction Co. (Kingsville, Texas)
2. RXDX (Sinton, Texas)

Base bids ranged from \$514,417.24 to \$535,930.00, with alternate bids as follows:



**City of Kingsville
Engineering Dept.**

- Alternate Bid No. 1: \$250,866.93 to \$253,660.00
- Alternate Bid No. 2: \$573,700.00 to \$94,735.00
- ~~Alternate Bid No. 3: \$599,329.05 to \$620,040.00~~
- Alternate Bid No. 4: \$135,620.00 to \$159,605.00

The total bids, including all alternates, ranged from \$2,118,950.00 to \$2,149,628.18, with only a 1.4% variance between them.

Per Local Government Code Chapter 271, if a local bidder's price is within 5% of the lowest bid from an out-of-town bidder, the contract may be awarded to the local bidder or the lowest bidder, or all bids may be rejected. We recommend awarding the base bid, Alternate Bids 1, 2 and 4, to the local contractor, Donald Hubert Construction Co., in the amount of \$1,550,299.13.

Financial Impact:

The project will be paid for by Fund 055 – Utility Storm Water Drainage Fund (\$840,187.26) and Fund 068 – CO Series 2013 Drainage (\$716,446.49). Total funds equal \$1,556,663.75.

Recommendation:

Staff recommends approving Change Order No.1 for an additional contract amount of \$740.00 and contract time of 14 calendar days.

Attachments:

Change Order No. 1

Change Order No. 1 Request



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 FOR THE STANDARD FORM OF AGREEMENT BETWEEN CITY AND CONTRACTOR, DONALD HUBERT CONSTRUCTION CO., FOR CITY-WIDE MISC. CONCRETE AND DRAINAGE IMPROVEMENTS-PHASE 3; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville (City) intends to make some city-wide miscellaneous concrete and drainage improvements and went out for bids via BID #25-05 which was advertised on October 10th and 17th, 2024;

WHEREAS, the City received two bids by the deadline of November 4, 2024 responsive to BID #25-05;

WHEREAS, after reviewing the bid submittals staff recommended BID #25-05 be awarded to the local bidder (Donald Hubert Construction Co.) who is within 5% of the low bidder from out-of-town, which is allowed by Texas Local Government Code Chapter 271;

WHEREAS, the City and Donald Hubert Construction Co. worked to prepare a contract for City-wide Miscellaneous Concrete and Drainage Improvements and the parties both agreed to the terms of the proposed contract for the base bid and alternates no. 1, 2 & 4 in the total amount of \$1,550,299.13 and a contract time of 180 calendar days, which was approved by City Commission on November 25, 2024 via Resolution #2024-92;

WHEREAS, the parties now both agree that Change Order No.1 is needed to add \$740.00 to the contract price to perform hydro excavation and 14 days to the contract time for hydro excavation and rain delays, resulting in a new total contract price of \$1,551,039.13 and a new total calendar time of 194 days.

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the Mayor is authorized and directed as an act of the City of Kingsville, Texas to execute Change Order No.1 for the Standard Form Agreement between the City of Kingsville, Texas and Donald Hubert Construction Co. on the Basis of a Stipulated Price for City-wide Miscellaneous Concrete and Drainage Improvements-Phase 3 in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the
24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

CHANGE ORDER NO. 1
23-24 CITY-WIDE CONCRETE AND DRAINAGE
IMPROVEMENTS PROJECT - PHASE III
BID 25-05



CHANGE ORDER NO. 1 - LAWNSDALE DR.

CONTRACT AMOUNT

ITEM	WORK ACTIVITIES	QUANTITIES	UNIT	UNIT PRICE	AMOUNT
CO1-1	Hydro Excavation	4	HR	\$ 185.00	\$ 740.00
TOTAL					\$ 740.00

ORIGINAL CONTRACT AMOUNT	\$1,550,299.13
CHANGE ORDE NO. 1	\$740.00
REVISED CONTRACT AMOUNT	\$1,551,039.13

CONTRACT TIME

DESCRIPTION	CALENDAR DAY(S)
Additional Day for Hydro Excavating	1
Additional Days for Rain Delays	13
Total	14

ORIGINAL CONTRACT TIME	180
CHANGE ORDER NO. 1	14
REVISED CONTRACT TIME	194

Revised Contract Amount \$1,551,039.13 and Revised 194 Calendar Days

Contractor's Authorization

[Handwritten Signature]

Contractor's Signature

2/11/2025

Date

Engineer's Recommendation

Patricia P. McSor P.E.

Engineer's Signature

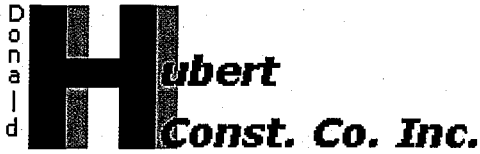
2/11/2025

Date

City Commission Approval

Mayor's Signature

Date



P.O.Box 84, Kingsville, TX 78364
(361) 592-9593 Fax (361) 595-0998
E-mail: dhubertco@sbcglobal.net

February 3, 2025

City of Kingsville
Kingsville, Texas 78363

Attn: Rudy Mora

Re: Change Order #1 Request
Hydrovac
City Wide Concrete & Drainage Project PH III
City of Kingsville, Texas

Mr. Mora:

Donald Hubert Const. Co. Inc. respectfully submits the following Change Order Request #1:

*Hydrovac behind Quail Ridge Apartments for waterline alignment.
Approx. 4 hours @ \$185.00/hour.....\$740.00

Total Change Order #1: \$740.00

If you should have any questions, please call Donnie Hubert at (361)592-9593 or mobile at (361)675-0558.

Thank you,

A handwritten signature in black ink that reads "Donald Hubert". The signature is written in a cursive style with a large, prominent "D" and "H".

Donald Hubert
President
Donald Hubert Const. Co. Inc.

AGENDA ITEM #12

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: February 24, 2025

SUBJECT: Consider Introduction of an Ordinance Amending the Fiscal Year 2024-2025 Budget to Appropriate Additional Funding for 2024 Generator for Pumphouse at Water Well No. 14 FEMA-DR-4586 (Texas Winter Storm)

Summary:

The Budget Amendment proposes allocating funds for Fund 130 – Texas Severe Winter Storm Grant – Backup Generator for 2024 Generator for Pumphouse at Water Well No. 14. This improvement is to provide an alternate generator at the Pumphouse at Water Well No. 14 to maintain service during a power loss on the west side of the city.

Financial Impact:

The amendment appropriates \$175,000.00 from FEMA-DR-4586-Texas Severe Winter Storm Grant for City Fund 130 - Texas Severe Winter Storm Grant – Backup Generator.

Recommendation:

Staff recommends approval of the Budget Amendment to fund the necessary 2024 Generator for the Pumphouse at Water Well No. 14.

Attachments:

Ordinance No. 2025-_____



RESOLUTION NO. 2022- 02

A RESOLUTION AUTHORIZING APPLICATION TO AND ACCEPTANCE OF FEMA-DR-4586 (TEXAS WINTER STORM) FOR A GENERATOR AT WATER WELL #14; AUTHORIZING THE CITY MANAGER TO ACT ON THE CITY'S BEHALF WITH SUCH PROGRAM.

WHEREAS, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville, that the City apply for and, if awarded, accept the FEMA-DR-4586 (Texas Winter Storm) grant for a generator at water well #14, which is a capital improvement project for water improvements; and

WHEREAS, the grant deadline has been extended until January 15, 2022 and staff believes the capital improvement request identified for submission should be applied for at this time; and

WHEREAS, the City agrees to provide the applicable matching funds, if any, for the said projects, estimated at 25%, as this program is done through a reimbursement process; and

WHEREAS, the City intends to apply for the project through this grant that has an estimated total of \$100,000 with the City's 25% match, if awarded, to be funded through Fund 051-Utility Fund in the amount of \$25,000; and

WHEREAS, the City agrees that in the event of loss or misuse of the FEMA grant funds, the City of Kingsville City Commission assures that the funds received through the grant will be returned to FEMA in full;

WHEREAS, the City Commission of the City of Kingsville designates the Kingsville City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville approves the submission, acceptance (if awarded), and administration of the grant application for the FEMA-DR-4586 (Texas Winter Storm) for water improvements for a generator at Water Well #14.

II.

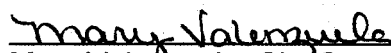
THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission the 10th day of January, 2022.



Sam R. Fugate, Mayor

ATTEST:



Mary Valenzuela, City Secretary

APPROVED AS TO FORM



Courtney Alvarez, City Attorney

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO RECEIVE AND EXPEND GRANT FUNDS FROM THE TEXAS SEVERE WINTER STORM GRANT FOR A BACKUP GENERATOR AT THE WATER WELL NO.14 PUMPHOUSE.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#27

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 130 – TX Severe Backup Generator Grant					
<u>Revenues</u>					
0000	Grants	Federal Grants	72005	\$175,000	
<u>Expenditures</u>					
6002	Water Prod	Machinery & Equipment	71200	\$175,000	

[To amend the City of Kingsville FY 24-25 budget to appropriate, accept, and expend grant funds from the FEMA-DR-4586-Texas Severe Winter Storm Grant for a Backup Generator at the Pumphouse at Water Well No. 14. Funding for this request will come from the grant funds for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause,

phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of February 2025.

PASSED AND APPROVED on this the 10th day of March 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #13

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: February 12, 2025
SUBJECT: Budget Amendment request for Lexipol Policy and Procedure Solutions

Summary:

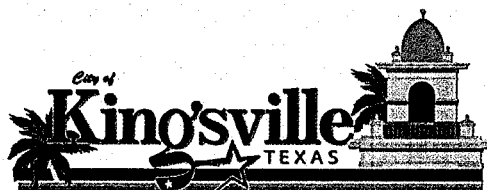
Public safety agencies face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up. Lexipol's solutions are designed to save our department time and money while protecting our personnel. Lexipol's team consists of professionals with expertise in public safety law, policy, state and federal accreditation, training, mental and physical wellness and grants. They continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and will help our department effectively serve our community.

Background:

Deploying Lexipol as a comprehensive policy solution for the Police Department presents a strategic opportunity to enhance operational efficiency, mitigate liability risks, and ensure compliance with evolving legal standards. By leveraging Lexipol's expertise and proprietary system, we can effectively address the critical need for policy reform and meet the accreditation requirements set forth by the Texas Police Chiefs Association.

Benefits of Lexipol Policy and Procedure Solution

1. Legally Sound and Community-Aligned Policies: Lexipol excels in creating policies grounded in U.S. Constitutional law, Texas statutes, local ordinances, and industry best practices. This ensures our policies are legally sound and tailored to the specific needs and context of our community.
2. Continuous Monitoring and Updates: Lexipol's platform offers continuous monitoring and real-time updates, keeping us abreast of legal changes, case law developments, and



City of Kingsville Police Department

emerging best practices. This dynamic approach ensures our policies remain current and effective.

3. Comprehensive Services:

- Policy Manual Review and Update: Ensures all departmental policies are up-to-date and compliant with current laws and standards.
- Daily Training Bulletins: Provides ongoing education to staff, reinforcing policy knowledge and application.
- Local Government Administration Procedures: Tailors procedures to fit our organizational needs, ensuring a cohesive and efficient policy framework.

4. User-Friendly Platform: Accessible through a web-based platform and the KMS mobile application, Lexipol makes policy management straightforward and accessible. This ease of access enhances policy adherence and facilitates ongoing training and knowledge dissemination among department personnel.

Objectives and Justifications

- Reducing Liability Exposure: By ensuring our policies are legally compliant and up-to-date, we minimize the risk of liability arising from outdated or non-compliant practices.
- Improving Operational Effectiveness: Lexipol streamlines policy management, making it easier for staff to follow and implement policies correctly, thereby enhancing overall operational efficiency.
- Enhancing Staff Knowledge and Compliance: Continuous updates and daily training bulletins keep staff informed and compliant with departmental policies, promoting a culture of professionalism and integrity.

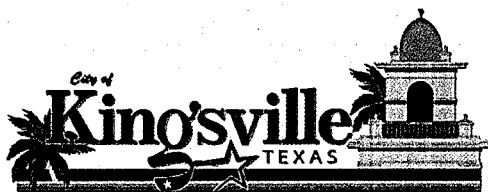
Implementation and Impact

The implementation of Lexipol will modernize our policy framework, providing a robust system for monitoring legal updates and best practices. This proactive investment will support our long-term success by:

- Ensuring that all policies are current and reflective of the latest legal and professional standards.
- Facilitating continuous education and training for staff, which is essential for maintaining high standards of service.
- Enhancing our ability to achieve and maintain accreditation from the Texas Police Chiefs Association.

Financial Impact:

The Kingsville Police Department currently has funds available in our Chapter 59 account 005-5-2100-31400 Professional Services to pay for the onetime fee of \$13,486.50 for the Law Enforcement Focused Implementation and Law Enforcement Agency-Specific Content extraction.

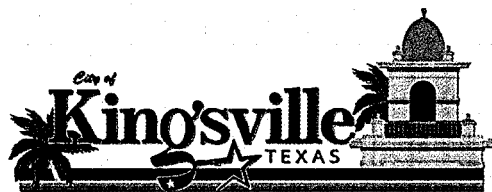


**City of Kingsville
Police Department**

Our agency also has funds in our Chapter 59 account 005-5-2100-33100 Subscriptions to cover the \$19,761.30 annual subscription cost.

Recommendation:

We request a budget amendment to allow for the use of Chapter 59 funds to purchase and utilize Lexipol's services.



ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2024-2025 BUDGET TO APPROPRIATE FUNDING OUT OF CHAPTER 59 (FUND 005) FOR THE LEXIPOL ONETIME AND ANNUAL SUBSCRIPTION FEES FOR THE POLICE DEPARTMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for this expenditure in this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2024-2025 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#29

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 005 – PD Seizure Fund					
<u>Expenditures</u>					
2100	Police	Professional Services	31400	\$13,486.50	
2100	Police	Subscriptions	33100	\$19,761.30	

[To amend the City of Kingsville FY 24-25 budget to appropriate funding out of Chapter 59 (Fund 005) for the Lexipol onetime and annual subscription fees for the Police Department. Funding for this request will come from the unappropriated fund balance of Fund 005-PD Seizure Fund.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 24th day of February 2025.

PASSED AND APPROVED on this the 10th day of March 2025.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #14

Approve Agmt.

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Charlie Sosa, City Manager
FROM: John Blair, Chief of Police
DATE: February 12, 2025
SUBJECT: Budget Amendment request for Lexipol Policy and Procedure Solutions

Summary:

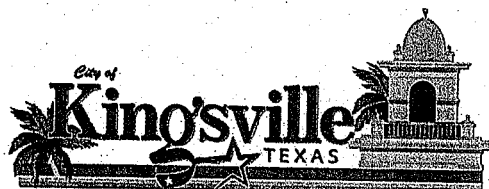
Public safety agencies face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up. Lexipol's solutions are designed to save our department time and money while protecting our personnel. Lexipol's team consists of professionals with expertise in public safety law, policy, state and federal accreditation, training, mental and physical wellness and grants. They continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and will help our department effectively serve our community.

Background:

Deploying Lexipol as a comprehensive policy solution for the Police Department presents a strategic opportunity to enhance operational efficiency, mitigate liability risks, and ensure compliance with evolving legal standards. By leveraging Lexipol's expertise and proprietary system, we can effectively address the critical need for policy reform and meet the accreditation requirements set forth by the Texas Police Chiefs Association.

Benefits of Lexipol Policy and Procedure Solution

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2. **Continuous Monitoring and Updates:** Lexipol's platform offers continuous monitoring and real-time updates, keeping us abreast of legal changes, case law developments, and



City of Kingsville Police Department

emerging best practices. This dynamic approach ensures our policies remain current and effective.

3. Comprehensive Services:

- **Policy Manual Review and Update:** Ensures all departmental policies are up-to-date and compliant with current laws and standards.
- **Daily Training Bulletins:** Provides ongoing education to staff, reinforcing policy knowledge and application.
- **Local Government Administration Procedures:** Tailors procedures to fit our organizational needs, ensuring a cohesive and efficient policy framework.

4. User-Friendly Platform:

Accessible through a web-based platform and the KMS mobile application, Lexipol makes policy management straightforward and accessible. This ease of access enhances policy adherence and facilitates ongoing training and knowledge dissemination among department personnel.

Objectives and Justifications

- **Reducing Liability Exposure:** By ensuring our policies are legally compliant and up-to-date, we minimize the risk of liability arising from outdated or non-compliant practices.
- **Improving Operational Effectiveness:** Lexipol streamlines policy management, making it easier for staff to follow and implement policies correctly, thereby enhancing overall operational efficiency.
- **Enhancing Staff Knowledge and Compliance:** Continuous updates and daily training bulletins keep staff informed and compliant with departmental policies, promoting a culture of professionalism and integrity.

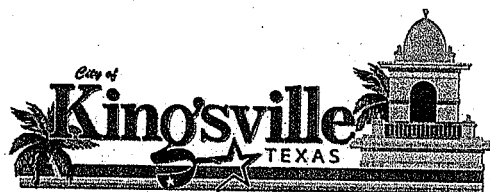
Implementation and Impact

The implementation of Lexipol will modernize our policy framework, providing a robust system for monitoring legal updates and best practices. This proactive investment will support our long-term success by:

- Ensuring that all policies are current and reflective of the latest legal and professional standards.
- Facilitating continuous education and training for staff, which is essential for maintaining high standards of service.
- Enhancing our ability to achieve and maintain accreditation from the Texas Police Chiefs Association.

Financial Impact:

The Kingsville Police Department currently has funds available in our Chapter 59 account 005-5-2100-31400 Professional Services to pay for the onetime fee of \$13,486.50 for the Law Enforcement Focused Implementation and Law Enforcement Agency-Specific Content extraction.

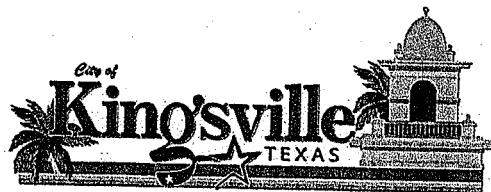


**City of Kingsville
Police Department**

Our agency also has funds in our Chapter 59 account 005-5-2100-33100 Subscriptions to cover the \$19,761.30 annual subscription cost.

Recommendation:

We request a budget amendment to allow for the use of Chapter 59 funds to purchase and utilize Lexipol's services.



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING THE POLICE CHIEF FOR THE CITY OF KINGSVILLE, TEXAS POLICE DEPARTMENT TO EXECUTE A MASTER SERVICE AGREEMENT WITH LEXIPOL, LLC; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kingsville Police Department is seeking to update policies and provide on-going updates on policing standards and legal updates;

WHEREAS, the Lexipol, LLC has the ability to provide Policy and Procedure Solutions to assist the Kingsville Police Departments with these efforts;

WHEREAS, the city staff and Lexipol staff have worked to prepare a contract for the requested services between the City of Kingsville Police Department and Lexipol, LLC and the parties both agree to the terms of the proposed Master Service Agreement, which includes a one-year term from the date approved by Commission, with automatic renewals, and the ability to terminate for convenience, for non-appropriation, and for cause upon written notice.

BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the Police Chief is authorized and directed as an act of the City of Kingsville, Texas to enter into a Master Service Agreement between the City of Kingsville, Texas Police Department and Lexipol, LLC, in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the _____
24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



MASTER SERVICE AGREEMENT

Agency's Name: Kingsville Police Department
Agency's Address: 1700 E King Ave
Kingsville, Texas 78363

Attention: Chief John Blair

Sales Rep: Ray Jones
Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Effective Date:

(to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Kingsville Police Department

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Lexipol, LLC

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

Policy Annual Subscription

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/ Procedures w/ Accreditation Workbench Premium (12 Months)	USD 21,957.00	10%	USD 2,195.70	USD 19,761.30
	Subscription Line Items Total			USD 2,195.70	USD 19,761.30
				USD 2,195.70	USD 19,761.30
	Policy Annual Subscription Discount:				USD 2,195.70
	Policy Annual Subscription TOTAL:				USD 19,761.30

Focused Implementation One Time Fee

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Focused Implementation	USD 11,840.00	10%	USD 1,184.00	USD 10,656.00
1	Law Enforcement Agency-Specific Content Extraction	USD 3,145.00	10%	USD 314.50	USD 2,830.50
	One-Time Line Items Total			USD 1,498.50	USD 13,486.50
				USD 1,498.50	USD 13,486.50
	Focused Implementation One Time Fee Discount:				USD 1,498.50
	Focused Implementation One Time Fee TOTAL:				USD 13,486.50

Discount Notes

Customer loyalty pricing. 14 months for 12

Exhibit B
Terms and Conditions of Service

These Terms and Conditions of Service (the “Terms”) govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a “Party” and collectively as the “Parties.”

1. Definitions. Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 “Agency” means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 “Agency Data” means all data, information, and content owned by Agency prior to the Effective Date of this Agreement, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 “Agreement” means the combination of the cover sheet (signature page); Exhibit A (“Selected Services and Associated Fees”); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

1.4 “Custom Agreement Terms” refers to an optional section within Exhibit A which allows the Parties to modify this Agreement and/or incorporate additional exhibits or addenda by reference.

1.5 “Effective Date” means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in writing and defined as the “Effective Date.”

1.6 “Initial Term” means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default Initial Term is one (1) year from the Effective Date.

1.7 “Lexipol Content” means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.8 “Services” means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

2. Term; Renewal. This Agreement becomes enforceable upon signature by Agency’s authorized representative, with an Effective Date as indicated on the cover page. This Agreement shall renew in successive one-year periods (each, a “Renewal Term”) on the anniversary of the Effective Date unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the “Term” of this Agreement.

3. Termination.

3.1 For Convenience; Non-Appropriation. This Agreement may be terminated by Agency at any time for convenience (including due to lack of appropriation of funds) by providing written notice to Lexipol.¹

3.2 For Cause. This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 Effect of Expiration or Termination. Upon the expiration or termination of this Agreement for any reason, Agency’s access to the Services ordered pursuant to Exhibit A herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

¹ **Note:** Online Services fees are not eligible for refund, proration, or offset in the event of Agency’s termination for convenience as they are delivered in full as of the Effective Date. Fees pre-paid for Professional Services may be eligible for offset to the extent such Services have not been delivered.

4. **Fees; Invoicing.** Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

5. **Terms of Service.** The following provisions govern access to and use of specific Lexipol's Services:

5.1 **Online Services.** Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS")², Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services").

5.2 **Professional Services.** Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing³, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service.

5.3 **Account Security.** Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

5.4 **Agency Data.** Lexipol's use of Agency Data is limited to providing and improving the Services, retaining records in the regular course of business, and complying with applicable legal obligations. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data, including technical and organizational measures to protect Agency Data against unauthorized or unlawful processing and against accidental loss, destruction, damage, theft, alteration or disclosure, including through measures specified by the National Institute of Standards and Technology (NIST). Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits is 100% secure.

6. **Intellectual Property.** Lexipol's Services, and all Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. By subscribing to Lexipol's Online Services, Agency and its personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use such Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing, shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol's policy Content may be incorporated into Agency's final policies⁴, including beyond the expiration or termination of this Agreement, but Agency may not create other Derivative Works, share Lexipol Content with third parties, or commercialize Lexipol Content in any way. As used herein, other "Derivative Works" include any work product based on or which incorporates Lexipol Content, including any revision, modification, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, or adapted. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol shall have no liability for Agency's creation or use of Derivative Works.

² LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

³ Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

⁴ NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE OR FINAL PUBLICATION BY AGENCY, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, WILL BE CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.

7. **Confidentiality.** Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). Upon receiving such Confidential Information, each Party will: (a) limit disclosure of such Confidential Information to authorized representatives only; (b) advise its personnel and agents of the confidential nature of such Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Notwithstanding the foregoing, this section shall not operate to limit Agency's disclosure authority pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of Information Act request, Public Records Act request, or equivalent, provided that Agency notifies Lexipol of such disclosure, to the extent practicable, such that Lexipol may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of Lexipol's Confidential Information and trade secrets.

8. **Warranty.** LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

9. **Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's acts or omissions in providing the Services. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

10. **General Terms.**

10.1 **Entire Agreement.** This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

10.2 **General Interpretation.** The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

10.3 **Invalidity of Provisions.** Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

10.4 **Governing Law.** Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

10.5 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

10.6 **Waiver.** Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

10.7 **Notices.** Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.

AGENDA ITEM #15

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners

CC: Charlie Sosa, Interim City Manager

FROM: John Blair, Chief of Police

DATE: February 12, 2025

SUBJECT: Edward Byrne Memorial Justice Assistance Grant Program FY2026

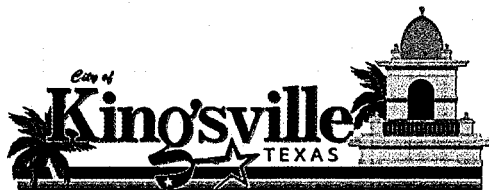
Summary:

The Police Department seeks approval from the Commission through resolution to apply for funding under the Edward Byrne Memorial Justice Assistance Grant Program FY2026. This funding opportunity is designed to enhance public safety measures, improve crime prevention strategies, and improve law enforcement operations.

Background:

The Police Department is effectively addressing growing security concerns and evolving crime trends, the Police Department is committed to investing in long-term solutions that enhance our city's overall safety. This grant will allow us to acquire state-of-the-art technology and equipment necessary to prevent crime, protect our citizens, and ensure a more efficient response to emergency situations.

The funding will support the installation of a mix of high-resolution security cameras and License Plate Reader (LPR) systems strategically positioned across key locations throughout the city. These investments will significantly improve our ability to secure public spaces, deter criminal activity, and provide real-time investigative support to law enforcement personnel. Additionally, this initiative aligns with our department's commitment to reinforcing best practices in community policing.



City of Kingsville Police Department

Key benefits of this initiative include:

- **Prevention:** Strengthening crime deterrence strategies through increased monitoring.
- **Protection:** Enhancing the safety of residents, businesses, and visitors by proactively addressing security vulnerabilities.
- **Investigation:** Expediting the identification and apprehension of suspects through real-time data collection and analysis.

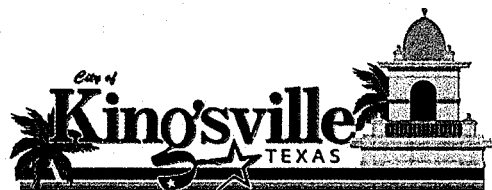
Financial Impact:

The Police Department is requesting through this grant to fund a mix of 37 security cameras and LPR cameras
37 cameras - \$144,950.00.

There is no cash match for this grant.

Recommendation:

The Police Department respectfully requests approval to apply for funding under the Edward Byrne Memorial Justice Assistance Grant Program FY2026. Supporting this initiative reflects our shared commitment to public safety and transparency, equipping our officers with the necessary tools to respond effectively to criminal activity while reinforcing community trust.



RESOLUTION #2025-_____

A RESOLUTION AUTHORIZING APPLICATION TO, ADMINISTRATION OF, AND ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FY2026 FOR CAMERAS FOR THE KINGSVILLE POLICE DEPARTMENT; GRANT #5469901; AUTHORIZING THE CHIEF OF POLICE TO ACT ON THE CITY'S BEHALF WITH SUCH PROGRAM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville, that the Kingsville Police Department participate in an application to the Office of the Governor, Criminal Justice Division, Justice Assistance Grant (JAG) for the Edward Byrne Memorial JAG Program FY2026 for grant monies for equipment (security cameras and LPR cameras) for law enforcement personnel; and

WHEREAS, the JAG is providing grants through funding from the Edward Byrne Memorial JAG Program FY2026, Grant # 5469901; and

WHEREAS, the City agrees to provide the applicable matching funds for the said project, if any, as required by the Office of the Governor for the Grant Program grant application, though none is expected at this time; and

WHEREAS, the City agrees that in the event of loss or misuse of the Office of the Governor grant funds, the City of Kingsville City Commission assures that the funds received through the grant will be returned to the Office of the Governor in full; and

WHEREAS, the City of Kingsville has previously applied for similar grants that assist with improved officer safety; and

WHEREAS, the City of Kingsville and the Kingsville Police Department are aware of and will comply with the grant requirements; and

WHEREAS, the City Commission of the City of Kingsville designates the City Manager as the grantee's authorized official and the Kingsville Police Chief as his/her designee, who has the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

1.

THAT the City authorize the Kingsville Police Department through the Chief of Police to participate in Edward Byrne Memorial JAG Program FY2026, Grant # 5469901, and to seek funding for law enforcement personnel equipment (cameras) to assist with improved security for our law enforcement personnel in conformance with this program.

II.

THAT the Chief of Police is hereby authorized and directed to act on the City's behalf in all matters pertaining to the Edward Byrne Memorial JAG Program FY2026, Grant # 5469901, including any certifications, amendments or representations stipulated therein and that the Chief of Police will administer the program and execute and submit all certifications, reports, or contracts necessary for the administration and expenditure of such program.

III.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 24th day of February, 2025.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #16

City of Kingsville
Finance Department

TO: Mayor and City Commissioners
CC: Charlie Sosa, Interim City Manager
FROM: Charlie Sosa Purchasing Manager
DATE: February 18, 2025
SUBJECT: Third Party Code Inspection Services

Summary:

This item authorizes the city to enter into a contract with Bureau Veritas for Third Party Code Inspection Services for the Planning Department.

Background:

The existing city inspection services were handled in house in the Planning Department, due to the current city inspector's resignation, and overwhelming amount of inspection services requests, the city has been utilizing Bureau Veritas to handle the inspection services. Due to the budget amount of inspection services requested by the city it is beneficial to the city to enter into a contract with the Third-Party Code Inspection Services with Bureau Veritas.

Financial Impact:

Funds are available through GL account #001-0-21408, pass through charge from customers requesting inspections services from the city.

Recommendation:

It is recommended the City enter a contract with Bureau Veritas for Third Party Code Inspection Services through Choice Partners. Choice Partners is a member of a Purchasing Cooperative which meets Local government code 271 Subchapter F allows for the use of a cooperative purchasing program, specifically 271.102 (c), states, "A local government that purchases good and service under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of goods and service." Therefore, competitive bidding statutes have been met.



Cooperative Member List

NOVEMBER 2024 • www.ChoicePartners.org
A service of Harris County Department of Education



1st Judicial District Attorney, LA
22nd Distric Agricultural Association, CA
A
A+ Charter School
A+UP Charter School
A.W. Brown Fellowship Leadership Academy
Abernathy ISD
Abiding Word Lutheran School
Abilene Housing Authority
Abilene ISD
Abilene, City of, TX
Abingdon, Town of, VA
Academy of Accelerated Learning
Academy of Hope Adult Public Charter School
Accelerated Intermediate Academy
Ada City Schools
Adams 12 Five Star Schools
Adams County School District 14
Adams, County of, CO
Addison, City of, TX
Advantage Academy
Adventist Health St Helena
Agua Fria Union High School District No. 216
Aiken Government, County of, SC
Alabama A&M University
Alabama Dept of Examiners of Public Accounts
Alabama State University
Alamo Area Council of Governments
Alamo College District
Alamo Heights ISD
Alamo Workforce
Alamo, City of, TX
Alamogordo Public Schools
Albany Independent School District
Albany, NY City School District
Albany-Schoharie-Schenectady-Saratoga BOCES
Albemarle County
Albuquerque Public Schools
Albuquerque, City of, NM
Aldine ISD
Aledo ISD
Alexandria City Public Schools
Alfred University
Alhambra Elementary School District No. 68
Alief ISD
Alief Montessori Community School
All Eyes On The Prize Inc.
Allan Hancock College
Allegany Limestone CSD
Allegheny County Housing Authority
Allen ISD
Allen, City of, TX
Alliant International University
Allied Media Projects
Alma College

Alto ISD
Alvarado ISD
Alvin Community College
Alvin ISD
Alvin Museum Society
Alvin, City of, TX
Alvard ISD
Amarillo College
Amarillo ISD
Amigos Por Vida Charter School
Anahuac ISD
Anamosa, City of, IA
Anchorage School District
Anderson County Schools
Anderson Public Library
Anderson-Shiro CISD
Andrews ISD
Angelina & Neches River Authority
Angelina College
Angelina, County of, TX
Angelo State University
Angleton ISD
Angleton, City of, TX
Ann Arbor Public Schools
Anna ISD
Anna, City of, TX
Anne Arundel, County of, MD
Annunciation Orthodox School
Anson County Schools
Antelope Valley Community College District
Anthony ISD
Anton ISD
Apache Junction Unified School District
Apple Valle, City of, MN
APV Redevelopment Corporatation
Aquila ISD
Aransas Pass ISD
Aransas, County of, TX
Archbishop Hannan High School
Archdiocese of Galveston-Houston Catholic Cooperatives
Archuleta School District 50, CO
Ardmore, City of, OK
Argyle ISD
Argyle, City of, TX
Aristoi Classical Academy
Arkansas Department of Veterans Affairs
Arkansas Tech University
Arlington Classics Academy
Arlington Community Schools
Arlington ISD
Arlington Public Schools
Arlington, City of, TX
Arlington, County of, VA
Armand Bayou Nature Center

Arrow Academy Charter School
Arrow Child & Family Ministries
Ascension Episcopal School
ASGHSMO Assembly Christian School
Ashford United Methodist Church
Ashtabula Area City Schools
Assistance League of Austin
Associated General Contractors - Houston
Association of Christian Schools International
Association of the Advancement of Mexican Americans - George I Sanchez Charter Schools
Assumption Catholic School
Atascosa, County of, TX
Athens ISD
Atlanta ISD
Atlanta Public Schools
Aubrey ISD
Aubrey, City of, TX
Auburn City Ambulance
Auburn University
Augusta County Schools
Augustana College
Aurora Public Schools, CO
Aurora, City of, CO
Austin Community College District
Austin ISD
Austin Peay State University
Austin Street Center
Austin, County of, TX
Austwell-Tivoli ISD
Avance Houston Inc
Avon Central School
Avondale Elementary School District
Awty International School
Azle ISD
B
BakerRipley
Ballinger ISD
Baltmorhea ISD
Baltimore City Public Schools
Baltimore County Public Schools
Baltimore, City of, MD
Bancroft
Bandera County River Authority and Groundwater District
Bandera ISD
Bangs ISD
Bannockburn Baptist Church
Banquete ISD
Barbers Hill ISD
Barrington Public Schools, RI
Bartlett City Schools
Bartlett ISD

Bassett Healthcare Network
Bastrop Christian Outreach Center
Bastrop ISD
Bastrop, County of, TX
Bastyr University of Kenmore
Baxter County Regional Hospital, Inc.
Bay City ISD
Bay City Library Association
Bay City, City of, TX
Baylor College of Medicine
Baytown, City of, TX
Be A Champion, Inc.
Beatrice Mayes Institute Charter School
Beaufort-Jasper Water & Sewer Authority
Beaumont ISD
Beaumont, City of, TX
Beaverton School District
Bedford, City of, TX
Bee, County of, TX
Beekmantown Central Schools
Beeville ISD
Bel Air, Town of, MD
Bell County Exposition Center
Bell, County of, TX
Bellaire, City of, TX
Bellview School District No. 405
Bells ISD
Bellville ISD
Belton ISD
Benavides ISD
Benbrook Water Authority
Benton, City of, AR
Bentonville, City of, AR
Berkeley, City of, CA
Beta Foundation, The
Bethany United Methodist Church Weekday School
Bethel School District
Bexar, County of, TX
Big Brothers Big Sisters of Greater Houston
Big Sandy Independent School District
Big Sandy ISD
Big Spring Independent School District
Big Spring, City of, TX
Birdville ISD
Bishop Garriga Middle School
Bishop State Community College
Blanchard Valley Health System
Blanco Independent School District
Blanket ISD
Blazin Brook Preparatory School Of The Artz
Blessings in a Backpack (Houston Chapter)

Blinn College
Bloom Academy Charter School
Bloomfield Board of ED
Bloomington ISD
Blount Government, County of, TN
Blue Ridge ISD
Bluefield State College
Bob Hope School
Boerne ISD
Boerne, City of, TX
Boise State University
Boling ISD
Bolivar-Richburg CSD
Bosqueville ISD
Boston Public Schools
Boston Water and Sewer Commission
Boulder Valley School District
Bowie ISD
Bowie State University
Bowling Green State University
Boy Scouts of America-Sam Houston Area Council
Boyd ISD
Branch School
Brazoria, County of, TX
Brazos ISD
Brazos Maternal and Child Health Clinic
Brazos School For Inquiry and Creativity
Brazos Valley Community Action Agency
Brazos Valley Council of Governments
Brazos, County of, TX
Brazosport College
Brazosport ISD
Broad For Our Children
Bremond ISD
Brenham Housing Authority
Brenham ISD
Brenham, City of, TX
Brentwood Union Free School District
Brevard County School Board, FL
Briarwood School
Bridge City ISD
Bridgeport ISD
Bridgeport Public Library
BridgeValley Community & Technical College, WV
Brigantine, City of, NJ
Brock ISD
Brookhaven, City of, NY
Brooks County ISD
Broward College, FL
Broward Sheriff's Office
Brown, County of, TX
Brownfield ISD
Brownsville Housing Authority

Jones Creek
 Joseph Shifka Center for Jewish Life at Yale
 Joshua ISD
 Jourdanton ISD
 Jubilee Academic Center
 Judson ISD
 Jumpstart Healthy Meals
K
 Kanawha County Schools, WV
 Kanawha County Schools
 Kankakee School District
 Kansas City Kansas Public Schools
 Karnes City ISD
 Katherine Anne Porter School
 Katy Girls Softball Association
 Katy ISD
 Katy, City of, TX
 Kaufman County Senior Citizens Services, Inc.
 Kaufman ISD
 Kaufman, City of, TX
 Kearney School District
 Keene ISD
 Keene, City of, TX
 Keeneyville School District No. 20
 Keller ISD
 Keller, City of, TX
 Kelton ISD
 Kemp ISD
 Kendall, County of, TX
 Kennedy, City of, TX
 Kenmont School
 Kennard ISD
 Kennedale ISD
 Kenosha, County of, WI
 Kentucky State University
 Kerens, City of, TX
 Kerrville ISD
 Kerrville, City of, TX
 Keystone School
 KI Education Foundation
 Kidz Kafé
 Kilgore College
 Kilgore ISD
 Kilgore, City of, TX
 Killeen ISD
 Kimble, County of, TX
 Kingsville ISD
Kingsville, City of, TX
 Kinkaid Schools
 KIPP DC
 KIPP DFW
 KIPP, Inc.
 Kirbyville CISD
 Kiryas Joel UFSD
 Klein ISD
 Knowledge-First Empowerment Academy
 Knox City-O'Brien CISD

Kodiak Island Borough School District, AK
 Krum ISD
 Krum, City of, TX
 Kyle, City of, TX
 Kyrene Elementary School District
L
 La Amistad Love and Learning Academy
 La Feria ISD
 La Feria, City of, TX
 La Grange ISD
 La Joya ISD
 La Marque, City of, TX
 La Porte ISD
 La Porte, City of, TX
 La Pryor ISD
 La Salle Parish District Attorney
 La Vernia ISD
 La Villa ISD
 Lady Lex Museum On the Bay Association
 Lake County Schools
 Lake Dallas ISD
 Lake Havasu City, City of, AZ
 Lake Jackson, City of, TX
 Lake Pleasant Central School, NY
 Lake Regional Health System
 Lake Travis Community Library
 Lake Travis ISD
 Lake Washington Institute of Technology
 Lake Washington School District
 Lake Worth ISD
 Lake Worth, City of, TX
 Lake, County of, OH
 Lamar CISD
 Lamar Institute of Technology
 Lamar State College-Orange
 Lamar State College-Port Arthur
 Lamar University
 Lamesa ISD
 Lampasas ISD
 Lampasas, County of, TX
 Lan-Oak Park District
 Lancaster ISD
 Lancaster, City of, TX
 Lane County School District 4J
 Lansing Community College, MI
 Lansing, City of, MI
 LaPoyner ISD
 Laredo Community College
 Laredo ISD
 Laredo, City of, TX
 Larimer, County of, CO
 Las Cruces Public Schools
 Las Cruces, City of, NM
 Las Vegas Valley Water District
 Latexo ISD
 Lovaca Medical Center
 Lovaca, County of, TX

Laveen Elementary School District
 Lavan, City of, TX
 Lawrence Memorial Hospital
 Lawrence, City of, KS
 LE Phillips Memorial Public Library, WI
 Leaders of Texas Foundation, Inc.
 League City
 Leander Church of Christ
 Leander ISD
 Leander, City of, TX
 Leavenworth, County of, KS
 Lebanon, City of, TN
 LeClaire Community Library
 Lee College
 Lee County Port Authority, FL
 Lee Memorial Health System
 Lee's Summit R-7 School District
 Lee, County of, FL
 Lee, County of, TX
 Leesburg, City of, Florida
 Legacy the School of Sport Sciences
 Legacy Traditional Schools - TX
 Leggett ISD
 Lehigh County Authority, PA
 Leon ISD
 Leon School Board, County of, FL
 Leon, County of, TX
 Leonard, City of, TX
 Letchworth Central School District
 Levittown Public Schools
 Lewisville ISD
 Lewisville New Hope Learning Center
 Lewisville, City of, TX
 Lexington ISD
 Liberty Elementary School District No. 25
 Liberty Hill ISD
 Liberty Hill, City of, TX
 Liberty ISD
 Liberty, County of, TX
 Libertyville, IL
 Life Community Church
 Life School
 Limestone, County of, TX
 Lincoln County Dept. of Ed.
 Lincoln County Schools, WV
 Lincoln Park Public Schools
 Lindbergh Schools
 Linden, City of, AL
 Linden, City of, TX
 Lindsay ISD
 Linfield University
 Lipan ISD
 Litchfield Elementary School District No. 79
 Little Cypress-Mauriceville CISD
 Little Elm ISD
 Little Elm, City of, TX
 Little Keepers Healthy Eaters, Inc.

Little Miami Local Schools
 Little Rock School District
 Littleton, City of, CO
 Live Oak, City of, TX
 Livingston Highway Dept, County of, NY
 Livingston ISD
 Llano ISD
 Lockhart ISD
 Lodi Unified School District
 London ISD
 Lone Star College System
 Long Beach Unified School District, CA
 Longview ISD
 Longwood University
 Lorain Metropolitan Housing Authority
 Lorena ISD
 Lorenzo ISD
 Los Angeles Superior Court
 Los Angeles Unified School District
 Los Fresnos CISD
 Los Lunas Schools, NM
 Lott, City of, TX
 Loudoun County Public Schools, VA
 Loudoun, County of, VA
 Louise ISD
 Louisiana State University
 Louisville Metro Government
 Louisville Metro Government, City of, KY
 Lovejoy ISD
 Lovelady ISD
 Loveland, City of, CO
 Lovington Municipal Schools
 Lower Colorado River Authority
 Lower Columbia College
 Lubbock ISD
 Lubbock, City of, TX
 Lubbock, County of, TX
 Lubbock-Cooper ISD
 Lufkin ISD
 Lufkin, City of, TX
 Luling ISD
 Lumberton ISD
 Lutheran Education Association of Houston
 Lutheran Social Services of the South, Inc.
 Lyford CISD
 Lyford, City of, TX
 Lynn, City of, MA
 Lytle ISD
M
 M-NCPPC
 Mabank ISD
 Madison Metropolitan School District
 Madison, County of, TX
 Madisonville CISD
 Magnolia ISD
 Maine Township HSD207, IL
 Maine-Endwell Central School District

Malakoff ISD
 Malvern HSC Library
 Manassas City Public Schools, VA
 Manatee County School District
 Manhattan-Ogden USD 383, KS
 Manor ISD
 Mansfield ISD
 Manteca, City of, CA
 Maple Dale - Indian Hill School District
 Mapleton Public Schools
 Marana Unified School District No. 6
 Marble Falls ISD
 Marblehead Schools
 March of Dimes Foundation
 Marfa ISD
 Marian High School (NTI Career Institute, Inc.)
 Maricopa Unified School District No. 20
 Marion and Ed Hughes Public Library
 Marion ISD
 Marion, County of, OR
 Marlborough Public Schools
 Marlin ISD
 Marshall B. Ketchum University
 Marshall County Board of Education, TN
 Marshall ISD
 Mart ISD
 Martha's Kitchen
 Maryland Aviation Administration
 Maryland-National Capital Park and Planning Commission
 Mason ISD
 Massie's Greater Good Foundation
 Matagorda ISD
 Matagorda, County of, TX
 Mathis ISD
 Maury County Emergency Commission, TN
 Maury County Public Schools
 Mayes, County of, OK
 McAllen ISD
 McAllen, City of, TX
 McDade ISD
 McGregor Independent School District
 McKinney ISD
 McKinney, City of, TX
 McKinney Municipal Utility District No. 1 of Collin County
 McLennan Community College
 McLennan, County of, TX
 McMullen, County of, TX
 McNeil Baptist Church
 Meadow ISD
 Meadows Place, City of, TX
 Meadows Preschool
 Meals on Wheels and More
 Medford School District
 Medina Valley ISD





The Right Resources. Right Now.

Harris County Department of Education
6300 Irvington Blvd., Houston, Texas 77022-5618

RFP #24/053TC

**Request for Proposals
For
Third Party Code Inspection Services**

Submittal Deadline and Proposal Opening Deadline:

Thursday, June 27, 2024,

at

2:00PM, Central Time

Proposals received after the date and time stated above will not be considered.

Questions regarding this RFP must be submitted via HCDE eBid System online **no later** than **five (5) business days** prior to the submittal deadline date. All questions and answers will be posted online to HCDE eBid at <http://hcdeebid.ionwave.net>

Bureau Veritas North America, Inc.

Contract Category:

Contract Number: 24/053TC-01

Contract Terms:

Initial Award Date: August 21, 2024

Current Expiration Date: August 20, 2025

Renewals Remaining: 4

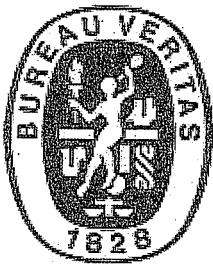
CP Contract Manager:

Tami Cyrus

tami@choicepartners.org

713-696-1337

Contract Partner: Bureau Veritas North America, Inc.



Contract Partner Web Site:

<https://www.bvna.com/building-infrastructure>

Approved Market Area: National

APPROVED PRODUCT OR SERVICE:

Third Party Code Inspection Services



TO PLACE AN ORDER:

Contact the vendor for all your pricing needs, stating you are using CP contract and send us the confirmation only Purchase Order copy. All contracts are EDGAR compliant!

PRICING: Is according to the contract on file with CP.

Freight Terms: -

MWBE/HUB Status: Not Certified

DUE DILIGENCE: [Download](#)

CONTACT INFO

For SALES

David Stanford

1000 Jupiter Road, Suite 900

Plano, Texas 75074

Phone : 972-244-6931

david.stanford@bureauveritas.com

ABOUT THIS PARTNER:

Bureau Veritas (BV) is a multi-national corporation with a history which includes over 196 years of providing worldwide regulatory compliance service. BV is a global leader in quality assurance, health, safety, and environmental solutions.

AGENDA ITEM #17