

City of Kingsville, Texas

AGENDA
CITY COMMISSION
MONDAY, AUGUST 19, 2024
SPECIAL MEETING
CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
4:30 P.M.

Live Videostream: <https://www.facebook.com/cityofkingsvilletx>

I. Preliminary Proceedings.

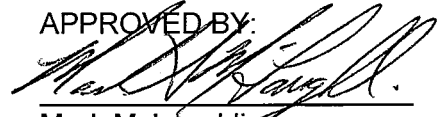
OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

None.

APPROVED BY:



Mark McLaughlin
City Manager

II. Public Hearing - (Required by Law).¹

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report and Accounting & Finance – Financial Services - Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions, and ordinances not removed for individual consideration)

None.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. Consider reallocation of ARP Funds for emergency repairs to the Wastewater Department's Ultraviolet Light Disinfecting Systems at the North and South Wastewater Treatment Plants. (Public Works Director/Purchasing Manager).
2. Consider introduction of an ordinance amending the Fiscal Year 2023-2024 Budget to appropriate ARP funding for the Wastewater Treatment Plant UV Light System emergency repairs. (Public Works Director/Purchasing Manager).
3. Review and discuss proposed fiscal year 2024-2025 budget for departments of the City of Kingsville. (City Manager).

VII. Adjournment.

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076

(Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall, City of Kingsville, 400 West King Avenue, Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

August 16, 2024, at 11:30 A.M. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Mary Valenzuela

Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

REGULAR AGENDA

AGENDA ITEM #1

**City of Kingsville
Purchasing Department**

TO: Mayor and City Commissioners
CC: Mark McLaughlin, City Manager
FROM: Charlie Sosa, Purchasing Manager & William Donnell, Public Works Director
DATE: August 15, 2024
SUBJECT: Reallocation & Budget Amendment Request-Emergency Repairs for the Wastewater Department

Summary:

This item authorizes the reallocation of ARP Funds and a budget amendment for emergency repairs for the Wastewater Department's Ultraviolet Light Disinfection System for North and South Wastewater Treatment Plants (WWTP).

Background:

The City of Kingsville has \$586,021.99.00 of unspent ARP funding that it proposes to reallocate for emergency repairs to the Ultraviolet (UV) Light Disinfection System of both of its WWTP's. A UV Light Disinfection System is critical for the proper functioning of the WWTP's and to maintain TCEQ permit compliance. During the last tropical storm, the North WWTP experienced an unusual amount of water overflow causing the existing UV Light System to have an electrical short and go offline. The electrical short caused severe damage to the module wiring and ballasts resulting in a repair quote of \$289,000 for an already outdated system. The UV Light Disinfection System at the South WWTP is also outdated and starting to fail. Global Wet of Austin, Texas has been working with staff to keep the existing UV Light Disinfecting Systems operating. Upon the future approval of a contract, Global Wet will receive the working specifications and data to prepare and install new UV Light Disinfection Systems. The total amount of the new UV Lighting Systems for both North and South WWTP's is \$ 907,810.00. Staff is requesting the ARP funds be allocated to expenditure fund GL account #125-5-7001-54300 for the emergency repairs to install new Ultraviolet Light Disinfection Systems for the North and South Wastewater Treatment Plants.

Financial Impact:

This will appropriate funding in the amount of \$586,021.99 to GL #125-5-7001-54300. The funding will come from ARP Fund projects that have been allocated but not yet started as follows:

General Fund ARP Funding: GL#121-5-4503-59113 Dick Kleberg Park \$240,990.52.

EDC ARP Funding: GL#123-5-1060-34900 Economic Development Program \$105,000.47.

Utility Fund ARP Funding: GL#125-5-6001-71300 Water Building \$150,000.00 & GL#125-5-6001-7100 Machinery and Equipment \$90,031.00.



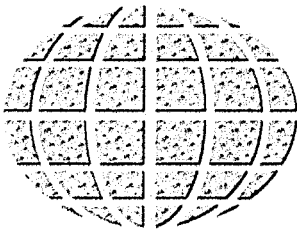
City of Kingsville
Purchasing Department

These funds total \$586,021.99, which will be allocated to GL #125-5-7001-54300. The remaining funding will come from the Utility Fund unappropriated fund balance and from Property Insurance Replacement Fund once the total insurance proceeds are received (over \$109,000 has already been authorized by insurance). A second budget amendment for the remaining funding for this project will be presented at that time.

Recommendation:

Staff requests: 1) the reallocation of unspent ARP funds to the GL #125-5-7001-54300 and 2) the approval of a budget amendment, both items are for the emergency repairs to install new Ultraviolet Light Disinfecting Systems at the North and South Wastewater Treatment Plants.





Global WET

Bid Scope Cover Page

TO: ALL BIDDING CONTRACTORS

Date: August 16, 2024

Project: North & South Plant UV Improvements

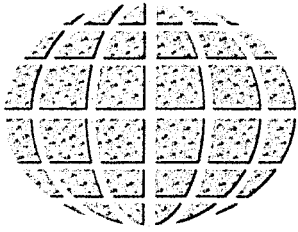
Engineer: N/A

All equipment, delivery details, terms and conditions, freight and service are described in the manufacturers' individual proposals. These proposals have been sent electronically via email, are attached or will be sent under separate cover. Thank you for this opportunity and we look forward to working with you.

North Plant UV Installed Cost

ITEM	QTY	EQUIPMENT	MANUFACTURER	PRICE	TOTAL PRICE
1	5	Vertical UV System. VC-8-A800X5. Low pressure high output 16,000 hr lamps. Ballast and System Control Center. Auto cleaning package with compressor. UV Monitoring and level control.	Glasco UV	\$69,000	\$345,000
2.	1	NEMA Control Panel	Glasco UV	Included Above	-
3	1	Labor: Demo and remove existing UV. Reconfigure existing Gates. Bypass pumping. Install new UV. Make electrical connections. Install control panel. Install New UV	Global WET	\$186,300	\$186,300
4	1	Admin. Project Management Insurance and Bonding	N/A	10%	\$53,130
6	1	Overhead and Profit	N/A	10%	\$53,130
				TOTAL	\$637,560

Should you have any questions please contact us at your convenience. 512-560-9952.
Joju Abraham



Global WET
Bid Scope Cover Page

TO: City of Kingsville
Project: North & South Plant UV Improvements

Date: August 16, 2023
Engineer: NA

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South Plant UV Installed Cost

ITEM	QTY	EQUIPMENT	MANUFACTURER	PRICE	TOTAL PRICE
1	2	Vertical UV System. VC-8-A800X2. Low pressure high output 16,000 hr lamps. Ballast and System Control Center. Auto cleaning package with compressor. UV Monitoring and level control.	Glasco UV	\$69,000	\$138,000
2	1	NEMA Control Panel.	Glasco UV	Included Above	
3	1	Labor: Demo and remove existing UV. Reconfigure existing Gates. Bypass pumping. Install new UV. Make electrical connections. Install control panel. Install New UV	Global WET	\$132,250	\$132,250
				TOTAL	\$270,250

Should you have any questions please contact us at your convenience. 512-560-9952.
Joju Abraham

AGENDA ITEM #2

Budget Am.

**City of Kingsville
Purchasing Department**

TO: Mayor and City Commissioners
CC: Mark McLaughlin, City Manager
FROM: Charlie Sosa, Purchasing Manager & William Donnell, Public Works Director
DATE: August 15, 2024
SUBJECT: Reallocation & Budget Amendment Request-Emergency Repairs for the Wastewater Department

Summary:

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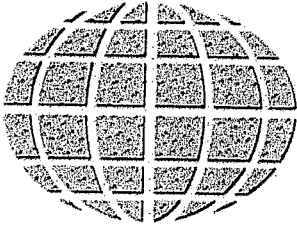
City of Kingsville
Purchasing Department

These funds total \$586,021.99, which will be allocated to GL #125-5-7001-54300. The remaining funding will come from the Utility Fund unappropriated fund balance and from Property Insurance Replacement Fund once the total insurance proceeds are received (over \$109,000 has already been authorized by insurance). A second budget amendment for the remaining funding for this project will be presented at that time.

Recommendation:

Staff requests: 1) the reallocation of unspent ARP funds to the GL #125-5-7001-54300 and 2) the approval of a budget amendment, both items are for the emergency repairs to install new Ultraviolet Light Disinfecting Systems at the North and South Wastewater Treatment Plants.





Global WET

Bid Scope Cover Page

TO: ALL BIDDING CONTRACTORS

Project: North & South Plant UV Improvements

Date: August 16, 2024

Engineer: N/A

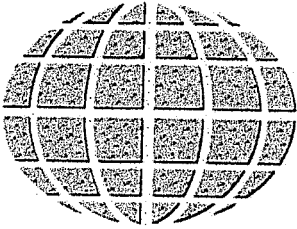
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4	1	Admin. Project Management Insurance and Bonding	N/A	10%	\$53,130
6	1	Overhead and Profit	N/A	10%	\$53,130
TOTAL					\$637,560

Should you have any questions please contact us at your convenience. 512-560-9952.
Joju Abraham

10900 Research Blvd. Suite 160C 65 Austin Texas 78759 | 512-560-9952 | Globalwet.com



Global WET
Bid Scope Cover Page

TO: City of Kingsville
Project: North & South Plant UV Improvements

Date: August 16, 2023
Engineer: NA

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South Plant UV Installed Cost

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TOTAL					\$270,250

Should you have any questions please contact us at your convenience. 512-560-9952.
Joju Abraham

ORDINANCE NO. 2024-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2023-2024 BUDGET TO APPROPRIATE ARP FUNDING FOR THE WASTEWATER TREATMENT PLANT UV LIGHT SYSTEM EMERGENCY REPAIRS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2023-2024 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT – BA#57

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 123 - EDC ARP Funding					
<u>Expenditures - 5</u>					
1060	Econ Dev	Economic Dev Program	34900		\$105,000.47
6900	Transfer	Transfer to Fund 125	80125	\$105,000.47	
Fund 121 – GF ARP Funding					
<u>Expenditures</u>					
4503	Parks	Dick Kleberg Park	59113		\$140,000.00
4503	Parks	Dick Kleberg Park	59113		\$100,990.52
6900	Transfers	Transfer to Fund 125	80125	\$240,990.52	
Fund 125 – UF ARP Funding					
<u>Revenues</u>					
0000	Transfers	Transfer from Fund 123	75123	\$105,000.47	
0000	Transfers	Transfer from Fund 121	75121	\$240,990.52	
<u>Expenditures</u>					
6001	Water	Building	71300		\$150,000.00
6001	Water	Machinery & Equipment	71200		\$90,031.00
7001	Wastewater	Utility Plant	54300	\$586,021.99	

[To amend the City of Kingsville FY 23-24 budget to appropriate funding for the Wastewater Treatment Plant UV Light System emergency repairs. Funding will come from the unappropriated fund balances of the Economic Development ARP Program Fund 123 and General Fund ARP Fund 121.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 19th day of August 2024.

PASSED AND APPROVED on this the 26th day of August 2024.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3