

## I Want to Add Power to My Property (within the City of Kingsville limits) Fact Sheet

### Where to start:

You will need the following before contacting Theresa Cavazos (City of Kingsville Permit Clerk) at (361) 595-8019 to add electric power to your property:

- Property Address
- Whose name the electric bill will be under
- ESI # (AEP or your electric service provider) will have this number
- \$20 Electric Meter Inspection Fee (**an inspection is required**)
- Schedule an inspection with Mrs. Cavazos at **(361) 595-8019; 24-hour notice required**
  - Ensure inspector has access to the meter and electric fuse box
  - Ensure there are no overhanging limbs/tree branches near the electric transmission lines
  - Ensure your property has no pending code violations (e.g. high grass, debris, etc.)

### Reasons your property may fail the inspection (**not all inclusive**):

- Unsafe structure
- Dilapidated structure
- Code Compliance issues
- Electric fuse box is not up to code

\*You may have to hire a licensed electrician to remedy

### I Want to Add Power to my New Business:

- You will need a new Certificate of Occupancy before electric power can be released

### I Want to Add Temporary Power to my Property:

- To be used for new construction or remodeling **ONLY**
- Provide Property Address
- Provide ESI # (AEP or your electric service provider) will have this number
- A licensed electrician will need to pull the Temp Power permit at the City of Kingsville Planning Department